

ADAMS COUNTY BOARD OF SUPERVISORS MEETING

Adams County Board Room

July 21, 2015 6:00 p.m.

1. Call to Order by the Chairman
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve Agenda
7. Approval of June 16, 2015 minutes
8. Public participation
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Wysocky, Allen, Babcock, Borud, Djumadi and Edwards
10. **Claims:** Replacement cost for missing item
11. **Correspondence:** Letter from the Duck Creek Watershed Advisory Group
12. **Appointments:** Appoint Dr. Cynthia Gannon to Health & Human Services Committee
13. **Unfinished Business:** Ord. #12-15 to rezone a portion of a 40 acre parcel (2.69 acres) and a 40 acre parcel, located in the NE ¼, SW ¼ and SE ¼, SW ¼ of Section 23, Town 14 North, Range 7 East, Town of New Haven, Adams County, Wisconsin, from an A1 Exclusive Agriculture District to an A1-15 Exclusive Agriculture District.
14. **New Business:** Discuss and/or act on job description of Administrative Coordinator/County Manager
15. **Reports and Presentations:**
 - A. Miscellaneous:
 - Daric Smith, RIDC
 - ACDoF/County Clerk Report

16. Review Committee Minutes

| | | | |
|----------------------------------------------------------------------|---------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| Admin & Fin 6/8 Airport 6/8 BOA 6/17 CWCAC 4/22 CDBG 6/4 | County Board 6/16 H&HS/Vet 6/8 Health Ins 5/26 Hwy 6/11 Jt Exe/Ad&Fin 6/11, 7/7 | L&W 6/8, 6/25 Library 5/26, 6/22 Parks 6/9 P&Z 7/1 Property 6/10, 6/30 | PS&J 6/10 Solid Waste 7/8 Surveyor June 2015 Tech Strg 6/18 UW Ext 6/9 |
|----------------------------------------------------------------------|---------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|

17. **Resolutions:**

Res. #41: To recognize Terry Reynolds last day of employment on July 31, 2015, and honor her 12 years of service to Adams County and the Circuit Court Offices.

Res. #42: To Sell County Advertised Property Tax #30-4301

Res. #43: To Sell County Advertised Property Tax #24-1098

Res. #44: To Sell County Advertised Property Tax #30-3403

Res. #45: Enter into an agreement on the 21st day of July, 2015 by and between Adams County and the Central Wisconsin Housing Region.

Res. #46: To accept, as the fiscal agent, the Drug-Free Communities Support Program Federal Grant Dollars of \$125,000 for five years, on behalf of the Drug- Free Adams County Coalition, if the Coalition is awarded the Grant.

Res. #47: To authorize the Adams County Land and Water Conservation Department to utilize non-lapsing funds and/or grant dollars to purchase land within Adams County in accordance with State Statute Chapter 28.10 and 28.11. Adams County recognizes the need to be proactive in acquiring land that is open to public for educational, conservation and recreational use.

18. **Ordinances:**

Ord. #13: Rezone a portion of property (200' x 230') located in the NW ¼, SW ¼, Section 3, Township 17 North, Range 5 East at 1960 17th Avenue, Town of Adams, Adams County, Wisconsin, be changed from a Conservancy District to a Recreational/Residential District.

Ord. #14: Change from an A1 Exclusive Agriculture District to an A3 Secondary Agriculture District for 8 acres and A1-15 Exclusive Agriculture District for the remaining 32 acres on property located in the SW ¼, NE ¼, Section 1, Township 15 North, Range 7 East on Fawn Drive, Town of Jackson, Adams County, Wisconsin.

19. **Denials:** None

20. **Petition:** None

21. Approve Claims

22. Approve Per Diem and Mileage

23. Motion for County Clerk to correct errors

24. Set next meeting date(s)

25. Adjournment

Sir:

I was called for jury duty on May 21, 2015.
On entrance your Deputies took my Bear brand pocket knife..
To be returned at the end of the day. The knife was missing.
Replacement costs \$39.95.

Respectfully,

A handwritten signature in dark ink, appearing to read "John J. Pavelec", written over the typed name.

John J. Pavelec

206 Roberts St.

Friendship, Wi 53934

608-339-7410



Duck Creek Watershed Advisory Group Inc.

Duck, Risk, Fairbanks, Campbell and White Creeks

Duck Creek Watershed Advisory Group Inc.
Adams County Wisconsin

Open letter to the Adams County Board

We wish to address a serious concern that has been developing over the past few years. The concern is the removal of vast amounts of trees from the lands of our county with no forest regeneration planned. We have witnessed thousands of acres of woods being clear-cut and not replanted, or allowed to regenerate. We also, understand that this process has accelerated in the past few years, with more acres being cut in the past 2-3 years than the previous 8 combined. We believe this trend if allowed to continue unchecked, will create a serious threat to the waters of Adams County, the Duck Creek Water Shed and to the goals of our group.

Trees are a critical resource that provide environmental, economic and aesthetic benefits for the citizens and wildlife of our area. Trees act as a sound barrier and provide protection against crowding and noise pollution which is one of the reasons so many people visit our county for their vacations and make this area their choice to raise their families.

Trees play a major role in purifying the air we breathe and the water we drink. The air is filtered by the trees and returned to the atmosphere at the time of photosynthesis. Trees provide us with oxygen, which is essential for the existence of life. The dust particles & other pollutants, which cause major diseases like asthma and lung cancer, get stuck on the leaves of the trees resulting in fresh air reaching us. Leaves absorb pollutants such as ozone, carbon monoxide, carbon dioxide and sulfur dioxide and give off oxygen. A part of water taken by plants roots is given out by the leaves in the form of water vapor by a process called transpiration. This vapor then forms clouds resulting in rain, which is a direct benefit for agriculture in our area.

Trees intercept water, store some of it, reduce storm runoff/erosion and the possibility of flooding. The leaves from trees provide a composted barrier that helps retain moisture and improves the soil quality. Without the wooded areas of our county, life as we know it would be greatly changed. We should also, keep in mind that our forest must be protected, not only for ourselves, but our, children, grandchildren and their children. If, something is not done soon it may be too late. Because of these concerns the Duck Creek Watershed Advisory Group believes everything possible should be done to protect our forested lands. We strongly urge movement toward a Woodland/Forest Protection Zoning Ordinance, or conditional use permitting process. Plus, we ask that the Adams County Board investigate the possible advantages of adopting a program that would set aside penalty monies paid to the county from Managed Forest Land owners that is removed early from the program and that money be used to fund a county forester position and/or purchase county forest land. That forest land could become part of a sustainable county forest program that could be used to provide public recreational/hunting lands for individuals that live in, or visit our county. If managed properly, those county forest lands will also, provide income and jobs for the county and its citizens through timber production and sales. We ask for your full consideration of the points we have addressed in this letter.

Thank you for your cooperation.

Duck Creek Watershed Advisory Group Inc.

2/3/2015

| County | Date Withdrawals Took Effect | | |
|-------------|------------------------------|-----------------|-----------------|
| | January 1, 2013 | January 1, 2014 | January 1, 2015 |
| Adams | 460.937 | 2,513.530 | 1,664.718 |
| Ashland | 0.000 | 37.940 | 272.710 |
| Barron | 32.000 | 77.000 | 147.000 |
| Bayfield | 498.000 | 58.340 | 267.270 |
| Brown | 0.000 | 20.000 | 0.000 |
| Buffalo | 74.000 | 39.000 | 58.000 |
| Burnett | 20.000 | 0.000 | 119.680 |
| Chippewa | 183.000 | 56.000 | 344.920 |
| Clark | 36.000 | 80.000 | 241.000 |
| Columbia | 40.000 | 13.000 | 114.980 |
| Crawford | 83.000 | 593.850 | 54.755 |
| Dane | 65.000 | 28.000 | 87.000 |
| Dodge | 0.000 | 162.127 | 35.000 |
| Door | 94.000 | 17.000 | 72.000 |
| Douglas | 156.000 | 240.970 | 332.250 |
| Dunn | 66.000 | 108.450 | 12.530 |
| Eau Claire | 268.010 | 312.400 | 142.880 |
| Florence | 39.890 | 104.500 | 40.000 |
| Fond Du Lac | 0.000 | 14.000 | 20.000 |
| Forest | 562.660 | 818.210 | 1,078.930 |
| Grant | 30.000 | 525.300 | 0.000 |
| Green | 0.000 | 0.000 | 14.000 |
| Green Lake | 25.000 | 56.000 | 0.000 |
| Iowa | 187.370 | 193.000 | 42.000 |
| Iron | 40.000 | 57.640 | 270.860 |
| Jackson | 545.110 | 547.900 | 45.000 |
| Jefferson | 45.000 | 147.000 | 0.000 |
| Juneau | 89.000 | 524.580 | 49.730 |
| Kenosha | 0.000 | 0.000 | 16.000 |
| Kewaunee | 19.000 | 0.000 | 0.000 |
| La Crosse | 178.000 | 15.000 | 3.000 |
| Lafayette | 33.000 | 39.240 | 0.000 |
| Langlade | 155.000 | 398.000 | 428.220 |
| Lincoln | 26.600 | 439.070 | 99.500 |
| Marathon | 294.000 | 0.000 | 156.280 |
| Marinette | 145.600 | 213.480 | 23.000 |
| Marquette | 12.710 | 5.000 | 0.000 |
| Monroe | 214.530 | 243.640 | 328.560 |
| Oconto | 80.000 | 196.000 | 41.560 |
| Oneida | 1,568.860 | 3,179.260 | 2,154.810 |
| Outagamie | 37.000 | 160.000 | 30.360 |
| Pepin | 44.000 | 53.000 | 0.000 |
| Pierce | 42.000 | 12.000 | 40.000 |
| Polk | 0.000 | 45.430 | 40.000 |
| Portage | 64.160 | 95.900 | 260.300 |

| | | | |
|-------------|------------------|-------------------|-------------------|
| Price | 687.910 | 101.000 | 310.000 |
| Richland | 14.000 | 161.000 | 32.500 |
| Rock | 99.000 | 0.000 | 15.000 |
| Rusk | 160.000 | 108.000 | 162.000 |
| Sauk | 0.000 | 55.000 | 40.000 |
| Sawyer | 74.890 | 145.010 | 211.450 |
| Shawano | 97.360 | 53.180 | 285.100 |
| Sheboygan | 0.000 | 91.000 | 0.000 |
| St. Croix | 56.000 | 106.000 | 24.000 |
| Taylor | 178.460 | 30.000 | 320.220 |
| Trempealeau | 55.000 | 301.000 | 161.140 |
| Vernon | 77.610 | 74.000 | 18.000 |
| Vilas | 82.300 | 112.000 | 143.330 |
| Walworth | 28.000 | 0.000 | 1.000 |
| Washburn | 139.620 | 228.440 | 492.750 |
| Washington | 0.000 | 0.000 | 11.000 |
| Waukesha | 0.000 | 0.000 | 80.000 |
| Waupaca | 448.390 | 1.810 | 93.410 |
| Waushara | 146.000 | 170.000 | 216.351 |
| Winnebago | 0.000 | 0.000 | 18.000 |
| Wood | 60.000 | 411.010 | 59.435 |
| | 8,958.977 | 14,589.207 | 11,843.489 |

| Deductions from Forest | | | | | | | | | | | | |
|------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|----------------|------------------|----------------|------------------|------------------|
| Waukegan Co. | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | Total |
| Adams | 0.000 | 0.000 | 0.000 | 0.000 | 120.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 120.000 |
| Big Flats | 20.000 | 39.000 | 81.000 | 0.000 | 71.380 | 51.000 | 0.000 | 0.000 | 640.000 | 0.000 | 520.000 | 1,422.380 |
| Colburn | 0.000 | 20.000 | 0.000 | 241.420 | 0.000 | 0.000 | 0.000 | 0.000 | 160.000 | 0.000 | 252.710 | 674.130 |
| Dell Prairie | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 121.160 | 121.160 |
| Easton | 0.000 | 40.000 | 0.000 | 0.000 | 40.000 | 0.000 | 5.000 | 30.000 | 0.000 | 75.000 | 80.000 | 270.000 |
| Jackson | 0.000 | 26.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 26.000 |
| Leola | 0.000 | 18.000 | 0.000 | 0.000 | 0.000 | 0.000 | 24.000 | 0.000 | 0.000 | 0.000 | 0.000 | 42.000 |
| Lincoln | 18.000 | 0.000 | 75.000 | 61.000 | 0.000 | 0.000 | 0.000 | 0.000 | 30.000 | 18.000 | 0.000 | 202.000 |
| Monroe | 170.000 | 0.000 | 0.000 | 45.510 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 280.000 | 495.510 |
| New Haven | 0.000 | 70.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 70.000 |
| Preston | 80.000 | 0.000 | 28.000 | 113.000 | 0.000 | 0.000 | 0.000 | 0.000 | 157.550 | 0.000 | 602.660 | 981.210 |
| Quincy | 57.200 | 0.000 | 0.000 | 160.000 | 80.000 | 240.000 | 0.000 | 0.000 | 0.000 | 327.937 | 0.000 | 865.137 |
| Richfield | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 40.000 | 0.000 | 0.000 | 160.000 | 200.000 |
| Rome | 72.990 | 475.100 | 41.000 | 106.000 | 178.882 | 0.000 | 0.000 | 35.000 | 240.000 | 0.000 | 0.000 | 1,148.972 |
| Springville | 35.000 | 0.000 | 0.000 | 40.000 | 0.000 | 0.000 | 40.000 | 0.000 | 0.000 | 40.000 | 280.000 | 435.000 |
| Strongs Prairie | 0.000 | 0.000 | 39.990 | 193.300 | 331.630 | 0.000 | 0.000 | 91.260 | 200.660 | 0.000 | 0.000 | 856.840 |
| | 453.190 | 688.100 | 264.990 | 960.230 | 821.892 | 291.000 | 69.000 | 196.260 | 1,428.210 | 460.937 | 2,296.530 | 7,930.339 |

Number of acres removed from the MFL program and not placed back into forest crop production. Figures provided by the Friendship DNR office

ORDINANCE 12 - 2015
AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A- 2011 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the Town Board of the Town of New Haven on February 24, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On May 4, 2015, MCSENG LLC, owner along with Alliant Energy petitioned the Adams County Board of Supervisors to amend the County Zoning Ordinance to rezone a portion of a 40 acre parcel (2.69 acres) and a 40 acre parcel in the Town of New Haven, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on June 3, 2015, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this Zoning Ordinance Amendment to the Adams County Board of Supervisors; now, therefore,

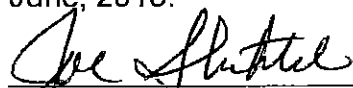
The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 17A, 2010, and the corresponding zoning maps are hereby amended to reflect that the following described property be changed from an A1 Exclusive Agriculture District to an A1-15 Exclusive Agriculture District;

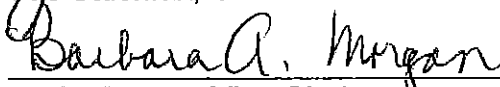
Properties (42.69 acres) located in the NE ¼, SW ¼ and SE ¼, SW ¼ of Section 23, Town 14 North, Range 7 East, Town of New Haven, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the 24th day of June, 2015.

Recommended for enactment by the Adams County Planning and Zoning Committee on this 3rd day of June, 2015.



Joe Stuchlak, Chair



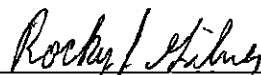
Barb Morgan, Vice Chair



Florence Johnson



Randy Theisen



Rocky Gilner



Larry Babcock



Mark Hamburg

Enacted

Defeated ☒ by the Adams County Board of Supervisors

Tabled ☐ this 16th day of June, 2015



John West, Board Chair



Cindy Philippi, County Clerk



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING & ZONING COMMITTEE

June 3, 2015

Room A260 -Courthouse

Friendship, WI 53934

1:00 P.M.

MCSENG, LLC/Wisconsin Power & Light Company – Rezoning request of a portion of a 40 acre parcel (2.69 acres) and a 40 acre parcel from an A1 Exclusive Agriculture District to an A1-15 Exclusive Agriculture District of the Adams County Comprehensive Zoning Ordinance to allow the properties to be split and reconfigured with a Conditional Use Permit request for one of the newly created parcels (25.93 acres) to allow nonmetallic mineral extraction in excess of 2,500 sq. ft. with an informational hearing on the approved reclamation plan on properties located in the NE ¼, SW ¼ and SE ¼, SW ¼ of Section 23, Town 14 North, Range 7 East, Town of New Haven, Adams County, Wisconsin.

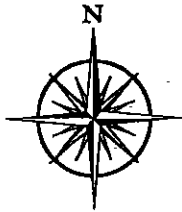
Appearing for with testimony: Lindsay Motl and Erik Nelson to represent MCSENG, LLC.; Thomas Erstad, Seth Raasch, Robert Wick.

Appearing against: Rand Atkinson, Tom & Shirley Storandt

Correspondence: Notification from the Town Board of New Haven that they met on and have no objection to the zoning change, but have recommended several conditions be placed on the Conditional Use Permit.

Disposition: Mark Hamburg made a motion to recommend enactment of the zoning change, on the above-described property, and forward that recommendation to the County Board for final action. Randy Theisen seconded the motion. Roll Call Vote: 5 -Yes. 2 - No (Stuchlak and Gilner). Motion carried.

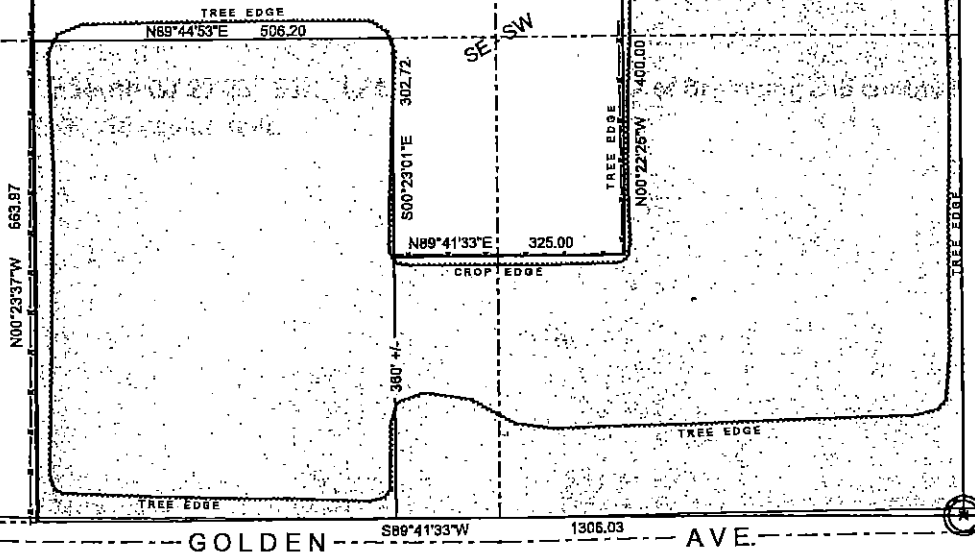
ORD 12-15



BEARINGS:
GRID NORTH AS BASED ON THE
WISCONSIN COUNTY COORDINATE SYSTEM
ADAMS COUNTY

AREA:
25.93 ACRES
or
1,129,358 Sq. Ft.

BOUNDARY LINE



GOLDEN AVE.

SOUTH 1/4 CORNER
SECTION 23



**ALLIANT
ENERGY.**
Wisconsin
Power and Light

This drawing shall be used
solely for easement description
purposes and thus may only
be relied upon for such purpose.

If this bar does not measure 1"
then drawing is not to scale.

0 125 250
SCALE: 1" = 250'

SENGLAUB PARCEL

SE-SW, SEC. 23, T14N. R07E, NEW HAVEN,
ADAMS COUNTY, WISCONSIN

Drawn: SJF

Date: 11/13/2014

Scale: 1" = 250'

SHEET 1 OF 1

JOB DESCRIPTION
Adams County, Wisconsin

JOB TITLE: County Manager/Administrative Coordinator

STATUS: Full Time – Exempt

DEPARTMENT: Administrative Coordinator

REPORTS TO: Adams County Board of Supervisors

GENERAL DESCRIPTION:

Coordinate all administrative and management functions of Adams County government not otherwise vested by law in boards or commissions, or in other elected officers pursuant to Wis. Stat 59.19. This person will direct, administer, coordinate and implement the services of Adams County in support of the policies, goals and objectives established by the Adams County Board.

JOB DUTIES:

The following duties are illustrative, and the person holding this position may be required to perform other duties of a similar nature or otherwise related to the position.

1. Coordinates the development of department budgets to ensure consistency with the county's overall policies, goals and objectives. Prepares and presents an annual budget to the county board for approval.
2. Articulate vision and annual objectives established by the county board.
3. Assures an annual audit is submitted to the county board. Resolves issues of concern and/or non-compliance.
4. Coordinate the development of the county's strategic and capital improvement plans. Oversee the implementation of both.
5. Directs all county financial management system, including accounting services, budget and internal processes and controls. Monitors short term cash balances and investment of such funds. Manages the county's long term debt financing program. Serves as auditor for the county maintaining the county's official books of account.
6. Proposes actions contributing to the efficiency, productivity, and overall improvement of county operations. Provides exhibits and materials for oversight committees and or the county board as necessary.

JOB DESCRIPTION
Adams County, Wisconsin

7. Assures the policy directives of the county board are implemented. Advises Department Heads concerning county board policies, directives, and expectations. Receives and reviews department activity reports. Schedules and chairs Department Head meetings.
8. Collaborate with Department Heads. Recommend changes to the county board and committees in organization and staffing of departments, including creation, consolidation and elimination of programs and positions.
9. Facilitates communication among departments, committees, and the county board. Attend all meetings of the county board, except when excused; acting as liaison between individual county board members and committees and or departments.
10. Serves as spokesperson and represents the county's interest at legislative meetings, hearings and other places and events. Develops and maintains effective community relations, ensuring timely investigation and response to citizen inquiries.
11. Recommends to the Committee on Appointments individuals for appointments as citizen members to Boards, Commissions and non-standing Boards and or Committees. Coordinate county board orientation.
12. Oversee and annually evaluate all non-elected Department Heads, including interviewing, hiring, discipline and termination. Assists Corporation Counsel and Personnel Director and make recommendations on matters pertaining to human resource management and collective bargaining/labor contract negotiations. Review and make recommendations regarding county compensation structure.

REQUIRED QUALIFICATIONS:

1. Bachelor's Degree, Masters Degree preferred, in Administration or closely related field with a minimum of eight years' administrative management and/or experience in government.
2. Must be bondable and have a valid driver's license.
3. Extensive experience with government accounting and GASB (Governmental Accounting Standards Board) standards.
4. Knowledge of county government regulations, laws, statutory policies and procedures preferred.

JOB DESCRIPTION
Adams County, Wisconsin

5. Competency in the development and monitoring of budgets including the ability to analyze and interpret statistical data.
6. Ability to conceptualize and analyze complex issues.
7. Experience in short and long range planning of programs and services.
8. Strong leadership capabilities including effective communication skills in resolving conflict.
9. Ability to make decisions in accordance with county policies and procedures.
10. Experience with risk management and insurance.

PHYSICAL DEMANDS AND WORK ENVIRONMENT:

1. Work normally performed from a sedentary position.
2. Travel is required to various county sites for work and meetings.
3. Ability to function in situations primarily encountered in a common office setting and including the operation of various office equipment, computer applications and security/safety programs.
4. Exposure to blood borne pathogens is considered low for this position.

Approved by the Adams County Board of Supervisors this ____ day of _____, ____.

**RESOLUTION TO RECOGNIZE TERRY REYNOLDS
FOR HER YEARS OF SERVICE TO ADAMS COUNTY**

INTRODUCED BY: Public Safety & Judiciary Committee

INTENT & SYNOPSIS: To recognize Terry Reynolds last day of employment on July 31, 2015, and honor her 12 years of service to Adams County and the Circuit Court Offices.

FISCAL NOTE: Budget Neutral.

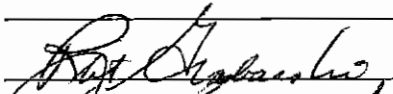
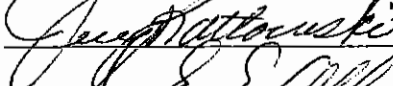
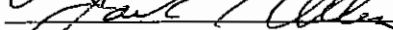
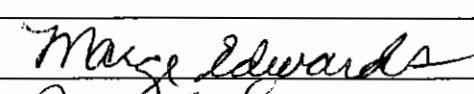
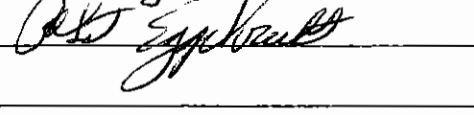
WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Terry Reynolds for her 12 years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to Terry Reynolds for her years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend Terry Reynolds for her 12 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to Terry Reynolds for a long and enjoyable future.

Recommended for adoption by the Public Safety & Judiciary Committee this 10th day of June, 2015.

| | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    |   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Adopted _____

Defeated _____ by the Adams County Board of Supervisors this 21st day of July, 2015.

Tabled _____

County Board Chair

County Clerk

X Reviewed by Corporation Counsel

X Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED PROPERTY

INTRODUCED BY: PROPERTY COMMITTEE

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED PROPERTY

FISCAL NOTE: \$1,587.59 REVENUE TO ACCOUNT NO. 100 A 12400 -TAX PORTION;
\$0 REVENUE TO ACCOUNT NO. 100. 10.48350 - PROPERTY SALES \$122.41 REVENUE
TO ACCOUNT NO. 100.10.46120 - TREASURER FEE; \$30.00 REVENUE TO ACCOUNT NO.
100.13.46130 - REGISTER OF DEEDS RECORDING FEES

WHEREAS: Tracy Schohn has submitted a bid of \$1,710.00 for the parcel(s) of land
described as follows: Lot One Hundred Fifty (150), Setting Sun Addition to Lake
Arrowhead, #30-4301; and

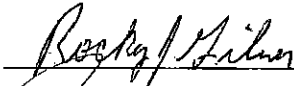
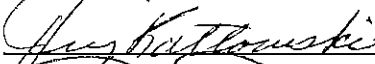

WHEREAS: Adams County took title to this property on September 22, 2014 per
judgment of foreclosure; and

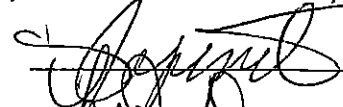
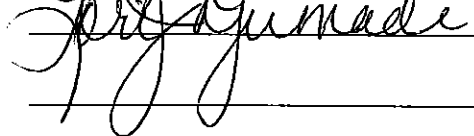
WHEREAS: Tracy Schohn has submitted full payment of \$1,710.00 plus \$30 recording
fee, which is on deposit with the County Treasurer.

**NOW THEREFORE, BE IT RESOLVED by the Adams County Board of
Supervisors,** that the above described property is hereby approved for sale for the bid
of \$1,710.00; and

BE IT FURTHER RESOLVED: That the County Clerk issue a Deed to the above
described property per Ordinance #09-2014.

Recommended for adoption by the Property Committee this 10th day of June, 2015.

Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this
_____ day of July, 2015.

County Board Chair

County Clerk



Reviewed by Corporation Counsel



Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED PROPERTY

1 **INTRODUCED BY:** PROPERTY COMMITTEE

2
3 **INTENT & SYNOPSIS:** TO SELL COUNTY ADVERTISED PROPERTY

4
5 **FISCAL NOTE:** \$6,516.20 REVENUE TO ACCOUNT NO. 100 A 12400 -TAX PORTION;
6 \$3,283.80 REVENUE TO ACCOUNT NO. 100. 10.48350 - PROPERTY SALES \$200.00
7 REVENUE TO ACCOUNT NO. 100.10.46120 - TREASURER FEE; \$30.00 REVENUE TO
8 ACCOUNT NO. 100.13.46130 - REGISTER OF DEEDS RECORDING FEES

9
10 **WHEREAS:** Keith and Ashley Brewster have submitted a bid of \$10,000.00 for the
11 parcel(s) of land described as follows: Parcel One (1) of Certified Survey Map No. 2924,
12 #24-1098; and

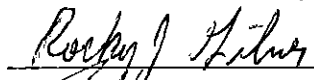
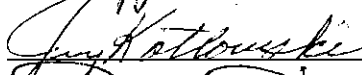

13
14 **WHEREAS:** Adams County took title to this property on September 22, 2014 per
15 judgment of foreclosure; and

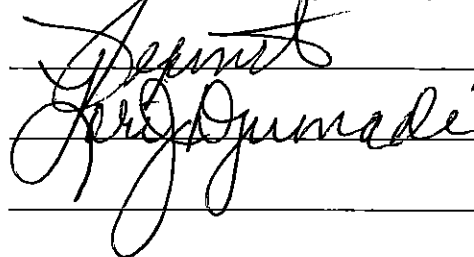
16
17 **WHEREAS:** Keith and Ashley Brewster have submitted full payment of \$10,000.00 plus
18 \$30 recording fee, which is on deposit with the County Treasurer.

19
20 **NOW THEREFORE, BE IT RESOLVED by the Adams County Board of**
21 **Supervisors,** that the above described property is hereby approved for sale for the bid
22 of \$10,000.00; and

23
24 **BE IT FURTHER RESOLVED:** That the County Clerk issue a Deed to the above
25 described property per Ordinance #09-2014.

26
27 Recommended for adoption by the Property Committee this 10th day of June, 2015.

28
29 
30 
31 

32
33 

34
35 Adopted _____

36 Defeated _____

37 Tabled _____

by the Adams County Board of Supervisors this
_____ day of July, 2015.

38
39
40 _____
County Board Chair



Reviewed by Corporation Counsel



Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION 44 2015
RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED PROPERTY

P17

INTRODUCED BY: PROPERTY COMMITTEE

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED PROPERTY

FISCAL NOTE: \$1,173.35 REVENUE TO ACCOUNT NO. 100 A 12400 -TAX PORTION;
\$1,279.65 REVENUE TO ACCOUNT NO. 100. 10.48350 - PROPERTY SALES \$200.00
REVENUE TO ACCOUNT NO. 100.10.46120 - TREASURER FEE; \$30.00 REVENUE TO
ACCOUNT NO. 100.13.46130 - REGISTER OF DEEDS RECORDING FEES

WHEREAS: Kim Bocher has submitted a bid of \$2,653.00 for the parcel(s) of land
described as follows: Lot One Hundred Ninety-Six (196), Kingswood Addition to Lake
Arrowhead, #30-3403; and

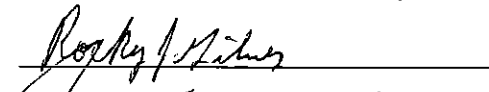
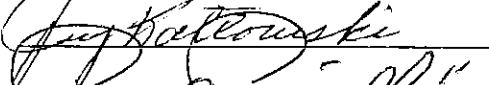

WHEREAS: Adams County took title to this property on September 22, 2014 per
judgment of foreclosure; and

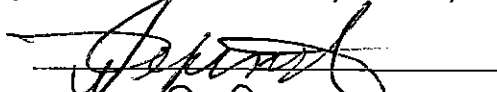
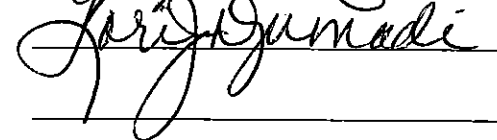
WHEREAS: Kim Bocher has submitted full payment of \$2,653.00 plus \$30 recording
fee, which is on deposit with the County Treasurer.

**NOW THEREFORE, BE IT RESOLVED by the Adams County Board of
Supervisors,** that the above described property is hereby approved for sale for the bid
of \$2,653.00; and

BE IT FURTHER RESOLVED: That the County Clerk issue a Deed to the above
described property per Ordinance #09-2014.

Recommended for adoption by the Property Committee this 10th day of June, 2015.

Adopted _____

Defeated _____ by the Adams County Board of Supervisors this

Tabled _____ day of July, 2015.

County Board Chair

County Clerk

- ☒ Reviewed by Corporation Counsel
☒ Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION NO. 45 -2015
COOPERATION AGREEMENT FOR CDBG PROGRAM

INTRODUCED BY: Administrative & Finance Committee

INTENT & SYNOPSIS: Enter into an agreement on the 21st day of July, 2015 by and between Adams County and the Central Wisconsin Housing Region.

FISCAL NOTE: None

WHEREAS, Adams County has an identified need and interest in joining the Central Wisconsin Housing Region, which includes the counties of Adams, Green Lake, Juneau, Marathon, Marquette, Portage, Waupaca, Waushara, and Wood, to provide decent housing; and

WHEREAS, Adams County contemplates submitting jointly with the Central Wisconsin Housing Region an application for funds under the Community Development Block Grant ("CDBG") housing program of the Wisconsin Division of Housing ("DOH") for the purpose of meeting those needs; and

WHEREAS, Adams County and the Central Wisconsin Housing Region desire to and are required to, enter into a written cooperative agreement with each other to participate in such CDBG program; and

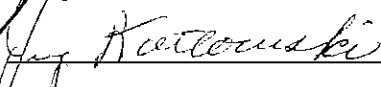
WHEREAS, Adams County and the Central Wisconsin Housing Region understand that Juneau County will act as the applicant (Lead) with an automatic two-year renewal period unless terminated, and will have the ultimate responsibility to assume all obligations under the terms of the grant including assuring compliance with all applicable laws and program regulations and performance of all work in accordance with the grant contract; and

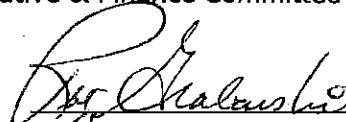
WHEREAS, it is understood that the Department of Housing and Urban Development and DOH have access to all participants' grant records and authority to monitor all activities.

NOW, THEREFORE, pursuant to Wisconsin Statutes 66.0301, Adams County and the Central Wisconsin Housing Region agree to cooperate in the submission of an application for such funds, and agree to cooperate in the implementation of the submitted CDBG program, as approved by the Department of Administration. Nothing contained in this agreement shall deprive any municipality of any power or zoning, development control or other lawful authority which it presently possesses.

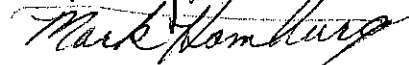
Recommended for adoption by the Administrative & Finance Committee this 9th day of July, 2015.











Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this _____ day of _____, 20____.

County Board Chair

County Clerk

☒ Reviewed by Corporation Counsel

☒ Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION 46 -2015
RESOLUTION TO ACCEPT FEDERAL GRANT DOLLARS
ON BEHALF OF THE DRUG-FREE ADAMS COUNTY COALITION

P19

INTRODUCED BY: Health and Human Services Board

INTENT & SYNOPSIS: To accept, as the fiscal agent, the Drug-Free Communities Support Program Federal Grant Dollars of \$125,000 for five years, on behalf of the Drug-Free Adams County Coalition, if the Coalition is awarded the Grant.

FISCAL NOTE: None

WHEREAS: In 2013, Adams County Health and Human Services was one of seven counties awarded the Strategic Prevention Framework Partnership for Success II (SPF PFSII) grants from the Wisconsin Department of Health Services, as Adams County was ranked 7th out of 72 Counties with prescription drug misuse; and

WHEREAS: In 2014, through the SPF PFS II Grant, the Drug-Free Adams County Coalition was formed, involving 22 active members and covering 12 sectors of the Community; and

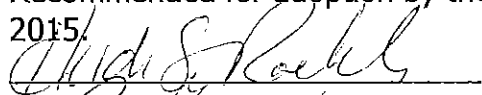
WHEREAS: Drug-Free Adams County Coalition is an eligible entity to apply for the federal grant – Drug-Free Communities Support Program; and

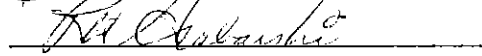
WHEREAS: The purpose of the Grant is to support the efforts of community coalitions working to prevent and reduce substance abuse, first among youth, then secondly among adults, by addressing the negative factors in a community that increase the risk of substance abuse and promoting positive the factors that decrease the risk of substance abuse; and

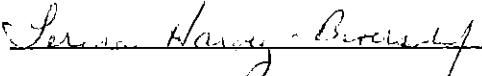
WHEREAS: Adams County Health and Human Services will act as the fiscal agent of Drug-Free Adams County Coalition, if awarded the Grant.

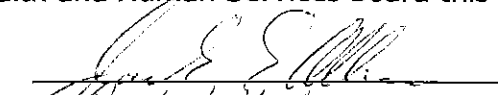
NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that if the Drug-Free Communities Support Program Federal Grant is awarded to Adams County, Adams County Health and Human Services can accept the financial award as the fiscal agent for the Drug-Free Adams County Coalition.

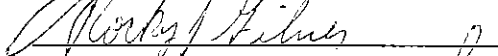
Recommended for adoption by the Health and Human Services Board this 8th day of June, 2015.

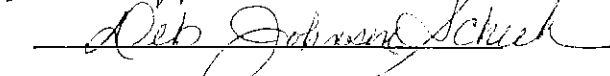












Adopted _____

Defeated _____ by the Adams County Board of Supervisors this

Tabled _____ day of June, 2015.

County Board Chair

☒ Reviewed by Corporation Counsel

County Clerk

☒ Reviewed by Interim AC/DOF

**RESOLUTION TO ALLOW ADAMS COUNTY LAND AND WATER CONSERVATION
DEPARTMENT TO RECOMMEND THE PURCHASE OF LAND FOR THE
DEVELOPMENT OF AN ADAMS COUNTY FOREST LAND BASE TO BE USED FOR
EDUCATION, CONSERVATION AND RECREATION USE.**

INTRODUCED BY: Land & Water Conservation Committee

INTENT & SYNOPSIS: To authorize the Adams County Land and Water Conservation Department to utilize non-lapsing funds and/or grant dollars to purchase land within Adams County in accordance with State Statute Chapter 28.10 and 28.11. Adams County recognizes the need to be proactive in acquiring land that is open to public for educational, conservation and recreational use.

FISCAL NOTE: To permit the Adams County Land and Water Conservation Department to use excess revenues generated from account 100 10 41150 transferred into a newly created non-lapsing account starting with the 2015 allocation and continuing into perpetuity. Whereas, the non-lapsing account would allow for future land purchase, with the potential opportunities to use matching grant funding and or donations.

WHEREAS: Adams County Land & Water Conservation Department will continue to seek and apply for grant funding as the opportunities arise to assist in future land purchases; and

WHEREAS: Adams County will look at all tax deeded property as an opportunity for the investment prior to advertisement and resale; and

WHEREAS: Adams County's vision is to enhance the quality of life, preserve and protect our natural resources, the creation of the non-lapsing account lends itself to a proactive approach allowing opportunity to acquire a county forest land base, and

WHEREAS: Adams County forest land should balance local needs with concerns through integration of forestry, fisheries, wildlife, endangered resources, air quality, lake and stream protection which are important public resources; and

WHEREAS: The approach of multiple-use management will provide Adams County with a variety of products and recreational amenities for the future through the use of sound forestry management practices, watersheds management, land use management and their reasonable use are paramount in the protection of water quality and a natural based ecosystems; and

WHEREAS: County forests are working forests, incorporating sustainable forest management while generating revenues and simultaneously providing wealth of public recreation and environmental benefits; and

WHEREAS: Plum Creek Timberland recently sold 752 parcels of land that was considered accessible by the public for recreation. Adams County needs to be proactive in purchasing land for the purpose of creating public use for education, conservation and recreation this will also help to generate greater economic impact for tourism dollars for Adams County as a whole versus losing public land and tourism dollars; and

WHEREAS: Wisconsin's county forests provide a wide variety of economic, social and environmental benefits that are valued by not only local residents, but also citizens of Wisconsin and beyond; and

WHEREAS: Loans and grants are available for land management and acquisition; and

WHEREAS: Adams County Land and Water Conservation Department has the qualifications to perform the responsibilities required for the development of Adams County Land for the public;

NOW THEREFORE, BE IT RESOLVED that excess revenue from account 100 10 41150 will be placed each year into the newly created non-lapsing account as long as the account balance does not exceed \$500,000.

BE IT FURTHER RESOLVED: That Adams County Board of Supervisors hereby approves the Land & Water Department to make recommendations and propose purchases of land which will be submitted for approval to the Adams County Board of Supervisors to ensure that the land acquired will be beneficial for the long term protection of Adams County Conservation and Recreation.

Recommended for adoption by the Land and Water Committee this 13th day of July 2015.

Heidi Roehl

Barbara A. Morgan

Lynn Baker

Bruce Paulsen

Adopted _____

Defeated _____ by the Adams County Board of Supervisors this _____

Tabled _____ 21st day of July 2015.

County Board Chair

County Clerk

☒ Reviewed by Corporation Counsel

☒ Reviewed by Administrative Coordinator/Director of Finance

ADDENDUM Res. 477 -[2015]**RESOLUTION TO ALLOW ADAMS COUNTY LAND AND WATER CONSERVATION DEPARTMENT TO RECOMMEND THE PURCHASE OF LAND FOR THE DEVELOPMENT OF AN ADAMS COUNTY FOREST LAND BASE TO BE USED FOR EDUCATION, CONSERVATION AND RECREATION USE.**

Wisconsin County Forests are governed by the County Forest Law, state statute 28.10 & 28.11, which requires **wildlife habitat and watershed protection**. Here are other items of criteria that need to be considered for acquiring county owned land.

- Endangered Resources
- Public land for hunting
- Managed forest
- Access/Recreation opportunities (ATV/UTV and snowmobiling)
- Riparian/Flood Plain Forest
- Educational

Opportunities for purchasing property to include but not limited to;

- Working with the Townships of Adams County
- Stewardship Grants through the WDNR
- 0% interest borrowing
- Using MFL penalty monies
- Tax Delinquent/Donated land

**RESOLUTION TO ALLOW ADAMS COUNTY LAND AND WATER CONSERVATION
DEPARTMENT TO RECOMMEND THE PURCHASE OF LAND FOR THE DEVELOPMENT
OF AN ADAMS COUNTY FOREST LAND BASE TO BE USED FOR EDUCATION,
CONSERVATION AND RECREATION USE.**

In a recent survey conducted by the townships of Adams County the citizens were asked several questions related to outdoor recreation. Results are listed by townships that participated.

Big Flats—48% of the citizens listed recreational availability as a high priority. Two of the most important land use issues out of six are saving the environment for future generations and recreation.

Colburn—66% responded that Preservation of environmentally sensitive land and natural resources was a high priority.

Dell Prairie—63% responded that the cooperation between Adams County and Town needed to improve.

Jackson—73% felt that preservation of environmentally sensitive land and natural resources is a high priority.

Leola—the strongest agreement was for making preservation of forestry, soil, water, wetlands and open spaces a priority.

Lincoln—identifying and protecting the woodlands rated the highest with the citizens. Protecting critical habitats was strongly endorsed. It was also noted that ATV trails are missing in the town.

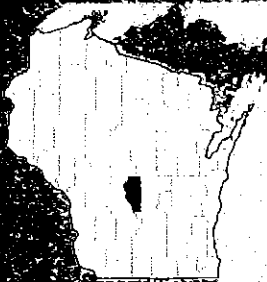
New Chester—amongst the top rated issues of concern are; preservation of the environment and development of forestry zoned property. The town felt it is important to identify and protect large tract forests, wetlands, floodplains and endangered species habitat.

New Haven—most residents want to see improvements in lakes, wetlands and streams.

Quincy—results showed the highest concern was for preserving environmentally sensitive land and natural resources.

Strong's Prairie—75% responded that Preservation of environmentally sensitive land and natural resources needed to be a high priority.

Forest Economy Adams County



HIGHLIGHTS

Forestry is one of the top ten employers in the county.

Forestry is number 1 in total output in the county.

Forestry is number 1 in value added in the county.

Forestry provides 1.1% of the jobs in the county and 10.3% of the output.

Every 10 jobs in forestry support 8 additional jobs in the county.

Every million dollars of output in forestry creates \$3.8,000 output in other sectors.



For more information contact:
John Sullivan
Forest Economist
Wisconsin Department of
Natural Resources
Phone: 608-224-7265
E-mail:
john.sullivan@dnr.wisconsin.gov

Direct Economic Effects

| | Employment | Output | Value Added |
|----------------------------|------------|-----------------|----------------|
| Forestry and Logging | 115 jobs | \$7.6 million | \$5.7 million |
| Pulp and Paper | 226 jobs | \$93.2 million | \$21.6 million |
| Sawmills and Wood Products | 24 jobs | \$3.6 million | \$1.2 million |
| Total | 365 jobs | \$104.4 million | \$28.5 million |

Employment

| | |
|---------------------|----------------|
| Jobs | 365 jobs |
| Payroll | \$20.3 million |
| Total Labor Income | \$25.1 million |
| Indirect Employment | 307 jobs |

Output

| | |
|-------------------|-----------------|
| Total Output | \$104.4 million |
| Output per Worker | \$286,084 |
| Indirect Output | \$33.2 million |

Taxes

| | |
|----------------|---------------|
| Direct | \$777,000 |
| Indirect Taxes | \$2.1 million |

Forest Land

| | |
|-------------------|---------------|
| Total Forest Land | 259,557 acres |
| Public Land | 11,280 acres |
| Private Land | 248,277 acres |
| Forest Area | 59% forested |

2012 data. Output is the total value of the industry in the local economy. Value added is a measure of the industry's contribution to the local community; it includes wages, rents, interest, and profits. Direct impacts are jobs, revenue, and taxes for normal business operations. Indirect includes indirect and induced impacts. It refers to the dollars industry and households spend at other area businesses and the local jobs supported by the forest industry.

Vernon County buys 870 state acres for county forest

By Tim Eisele

Contributing Writer

Onalaska, Wis. — The state will gain \$596,000 from the sale of 870 acres of DNR land to Vernon County for use as a county forest.

The Natural Resources Board approved the sale to Vernon County because the acreage was deemed to be "no longer needed for conservation purposes" by the state.

The sale includes 383 acres in the West Fork of the Kickapoo River Watershed and 487 acres in the Bad Axe Watershed.

Doug Haag, DNR deputy director of the Bureau of Facilities and Lands, said the sites are known as Jersey Valley County Park and Sidie Hollow County Park.

The lands were acquired in the 1960s in a partnership between Vernon County, the Wisconsin State Soil and Water Committee, and the Wisconsin Conservation Department.

Haag said that over the years, there has been some misunderstanding about timber harvest on the land, and sale of the land will now result in full control by Vernon County. The acreage will be enrolled in the county forest program.

Proceeds from the sale will be used by the DNR to purchase other land for public use.

"The land will be sold with a deed restriction that requires the land to stay open to the public for recreational purposes, including hunting, fishing, hiking, trapping, and skiing, and be managed for forest production," Haag said.

Terry Hilgenberg, NRB member from Shawano, said



Andy LaChance, Vernon County forest administrator, said the county will manage the acreage it is buying from the state to provide hunting, trapping, fishing, hiking, and horse riding, as well as forest production.

Photos by Tim Eisele

there has been some confusion with management of the land in the past. But now, "This sale is a strong win-win for all of the parties involved."

Jersey Valley is the home of a 52-acre lake that is known for good bluegill, crappie, perch, trout, and largemouth bass fishing.

Sidie Hollow Park has a family campground and nature-based recreation area. The park has 521 acres with hiking and mountain bike trails. Sidie Hollow Lake covers 35 acres and provides panfish, largemouth bass, and trout fishing.

Andy LaChance, Vernon County forest administrator, said the Vernon County Forest is the smallest county forest in Wisconsin.

LaChance asked the board to



Aaron Buchholz, DNR land representative, said public hearings will be held on a proposal that will allow the DNR to modify rules to close specific DNR lands to specific activities.

approve the sale, noting it will be managed for optimum forest production, as well as recreational opportunities, watershed protection, and stabilization of stream flow.

Pete Taylor, representing Vernon Trails, also supported the sale. He is involved in recreational eco-tourism and helps develop and construct trails. Since 2007, his group has helped to build 11 miles of trails at Sidie Hollow County Park.

The board unanimously approved the sale.

Hearings on public lands

The board gave the go-ahead to the DNR to hold public hearings on changes to rules for public lands.

Aaron Buchholz, DNR West-Central Region land representative, told the board the rules governing public lands need



Preston Cole has been a backer of allowing public input at board meetings.

updating.

Some of the changes include:

- Modifying the camping reservation system because people can "game" the system by holding a camping site and then cancelling and re-booking the site.

- Modifying rules to close properties for safety and ecological reasons. Currently if the DNR closes land it is closed for all uses; with changes it could close properties to specific uses.

- Develop consistent rules for DNR shooting ranges.

- Define and regulate special events on DNR properties.

- Permit for discharge of firearms within 100 yards of a designated use area. This would allow hunter education activities or Civil War re-enactments to discharge firearms for educational reasons at events.

- Modify specific property activities, such as prohibiting boats from waters at Puckett's Pond at Harrington Beach State

Park; allowing kayak and canoe use on Robinson Creek Pond in Black River State Forest; prohibiting swimming and scuba diving in the Kohler-Andrae State Park fishing pond; and eliminating the restriction for alcohol possession and consumption at Big Foot Beach State Park.

- Some fee increases would include requiring vehicles at Cambrian Overlook, Glacial Drumlin State Trail, Sandhill Station and Straight Lake State Park, and the Menominee River State Recreation Area to have a Wisconsin state park admission stickers; decrease fees for enclosed shelters on the northern state forests from \$70 to \$40; and increase camping fees by \$3 at Castle Mound Campground at Black River State Forest.

Eric and Patti Olmsted, of Rio, provided comments to the board on the proposed changes.

Eric Olmsted supported the change, saying that with the change the DNR would be able to close down a public area for target shooting, but not close it for hunting.

Patti Olmsted said she supported the change, and if this was available earlier the problems at Swan Lake and French Creek in Columbia County (where target practice caused problems) might not have happened.

With that, Preston Cole, NRB chair, took the opportunity to address the public by saying that at the NRB meetings the board "flings the doors open to allow citizens from around the state to come before us and voice their concerns and opinions."

1005
175

AMENDMENT OF ADAMS COUNTY SHORELAND PROTECTION ORDINANCE

P26

WHEREAS: The Adams County Board of Supervisors adopted the Adams County Shoreland Protection Ordinance on December 14, 1970, with an effective date of January 1, 1971, pursuant to the authorization contained in Section 59.692 of the Wisconsin Statutes, and was revised on June 21, 2011 as the Adams County Shoreland Wetland and Habitat Protection Ordinance and revised on August 3, 2011, with an effective date of August 24, 2011, and

WHEREAS: On June 10, 2015, Bruce E. & Martha E. Marti, owners, petitioned the Adams County Board of Supervisors to amend the Shoreland Protection Ordinance to rezone a portion of property in the Town of Adams, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on July 1, 2015 and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Shoreland Protection Ordinance, Ordinance No. 14-2011, and the corresponding zoning maps are hereby amended to reflect that the following described portion of property (220' x 230') be changed from a Conservancy District to a Recreational/Residential District.

A portion of property (200' x 230') located in the NW ¼, SW ¼, Section 3, Township 17 North, Range 5 East at 1960 17th Avenue, Town of Adams, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of July, 2015.

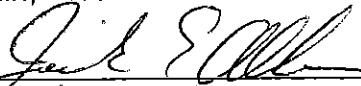
Recommended for enactment by the Adams County Planning and Zoning Committee on this 1st day of July, 2015.

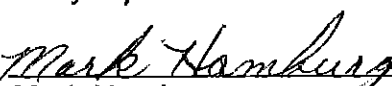

Joe Stuchlak, Chair


Rocky Gilher


Barb Morgan, Vice Chair


Larry Babcock


Al Sebastiani Jack Allen


Mark Hamburg


Randy Theisen

Enacted _____

Defeated _____ by the Adams County Board of Supervisors

Tabled _____ this _____ day of July, 2015

John West, Board Chair

Cindy Phillippi, County Clerk

PLANNING & ZONING COMMITTEE FINDINGS CHECKLIST

P27

APPLICANT NAME:

Bruce Marti

DATE:

7/1/2015

PARCEL #:

| True | False | Base considerations to evaluate Conservancy land rezone requests. |
|------|-------|-------------------------------------------------------------------------------------------------------------------------------|
| | | The Town did not object to the proposal. |
| | | Those noticed / contiguous did not object to the proposal. |
| | | The DNR did not object to the proposal. |
| | | The request is consistent with the Comprehensive Plan. |
| | | The site is not waterfront. |
| | | The site is not wet or mapped as wetland. |
| | | The site is high / dry ground. |
| | | There is development adjoining or in close proximity. |
| | | There is adequate infrastructure in the area (roads, utilities etc.) |
| | | The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS). |
| | | The site is at or near the fringe of Conservancy as opposed to far away / engulfed. |
| | | The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning). |
| | | There are no reasonable alternatives to the proposal or components of the proposal. |
| | | The proposal does not conflict with surrounding land uses. |
| | | The overall proposal is environmentally sound. |
| | | The site / area is not in a floodplain. |

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

| 1 | 2 | 3 | 4 | 5 | Specific Conservancy rezone request / requirements compliance: |
|---|---|---|---|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | | | 5 | (A) Only the minimum area of the lot required for the proposed use is requested for rezoning. |
| | | | 4 | | (B) The proposed rezone is in the best interest of Adams County citizens. |
| | | | 4 | | (C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens. |
| | | | 4 | 5 | (D) No **significant adverse impact upon storm and flood water storage capacity. |
| | | | | | (E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland. |
| | | | | 5 | (F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters. |
| | | | | 5 | (G) No **significant adverse impact upon shoreline protection against soil erosion. |
| | | | | 5 | (H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds. |
| | | | 4 | | (I) No **significant adverse impact upon wildlife habitat. |
| | | | 4 | | (J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types. |
| | | | 4 | | (K) Petitioner provided *proof that the proposed rezone will not have ***significant adverse impact. |
| | | | | 5 | (L) The Applicant's Inventory Checklist does not indicate any concerns. |
| | | | | | TOTAL: 50 {A score of 48 (80%) or higher is required for a recommendation of approval} |

Findings / Comments:

COMMITTEE MEMBER SIGNATURE:

[Signature]

Date:

7/1/2015

PLANNING & ZONING COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: Bruce Marti DATE: 7/1/15 PARCEL #: _____

| True | False | Base considerations to evaluate Conservancy land rezone requests. |
|------|-------|-------------------------------------------------------------------------------------------------------------------------------|
| | | The Town did not object to the proposal. |
| | | Those noticed / contiguous did not object to the proposal. |
| | | The DNR did not object to the proposal. |
| | | The request is consistent with the Comprehensive Plan. |
| | | The site is not waterfront. |
| | | The site is not wet or mapped as wetland. |
| | | The site is high / dry ground. |
| | | There is development adjoining or in close proximity. |
| | | There is adequate infrastructure in the area (roads, utilities etc.) |
| | | The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS). |
| | | The site is at or near the fringe of Conservancy as opposed to far away / engulfed. |
| | | The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning). |
| | | There are no reasonable alternatives to the proposal or components of the proposal. |
| | | The proposal does not conflict with surrounding land uses. |
| | | The overall proposal is environmentally sound. |
| | | The site / area is not in a floodplain. |

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

| 1 | 2 | 3 | 4 | 5 | Specific Conservancy rezone request / requirements compliance: |
|---|---|---|----|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | | | 5 | (A) Only the minimum area of the lot required for the proposed use is requested for rezoning. |
| | | | | 5 | (B) The proposed rezone is in the best interest of Adams County citizens. |
| | | | 4 | | (C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens. |
| | | | | 5 | (D) No **significant adverse impact upon storm and flood water storage capacity. |
| | | | | 5 | (E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland. |
| | | | | 5 | (F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters. |
| | | | | 5 | (G) No **significant adverse impact upon shoreline protection against soil erosion. |
| | | | | 5 | (H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds. |
| | | | | 5 | (I) No **significant adverse impact upon wildlife habitat. |
| | | | | 5 | (J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types. |
| | | | 4 | | (K) Petitioner provided *proof that the proposed rezone will not have ***significant adverse impact". |
| | | | 4 | | (L) The Applicant's Inventory Checklist does not indicate any concerns. |
| | | | 12 | 45 | TOTAL: {A score of 48 (80%) or higher is required for a recommendation of approval} |

Findings / Comments: _____

COMMITTEE MEMBER SIGNATURE: Barbara A. MorganDate: July 1, 2015

PLANNING & ZONING COMMITTEE FINDINGS CHECKLIST

P29

APPLICANT NAME: _____ DATE: _____ PARCEL #: _____

| True | False | Base considerations to evaluate Conservancy land rezone requests. |
|-------------------------------------|-------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | | The Town did not object to the proposal. |
| | | Those noticed / contiguous did not object to the proposal. |
| | | The DNR did not object to the proposal. |
| | | The request is consistent with the Comprehensive Plan. |
| <input checked="" type="checkbox"/> | | The site is not waterfront. |
| | <input checked="" type="checkbox"/> | The site is not wet or mapped as wetland. |
| <input checked="" type="checkbox"/> | | The site is high / dry ground. |
| | <input checked="" type="checkbox"/> | There is development adjoining or in close proximity. |
| <input checked="" type="checkbox"/> | | There is adequate infrastructure in the area (roads, utilities etc.) |
| | | The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS). |
| | | The site is at or near the fringe of Conservancy as opposed to far away / engulfed. |
| | | The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning). |
| | | There are no reasonable alternatives to the proposal or components of the proposal. |
| | | The proposal does not conflict with surrounding land uses. |
| | | The overall proposal is environmentally sound. |
| | | The site / area is not in a floodplain. |

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

| 1 | 2 | 3 | 4 | 5 | Specific Conservancy rezone request / requirements compliance: |
|---|---|---|---|-------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | | | <input checked="" type="checkbox"/> | (A) Only the minimum area of the lot required for the proposed use is requested for rezoning. |
| | | | | <input checked="" type="checkbox"/> | (B) The proposed rezone is in the best interest of Adams County citizens. |
| | | | | <input checked="" type="checkbox"/> | (C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens. |
| | | | | <input checked="" type="checkbox"/> | (D) No **significant adverse impact upon storm and flood water storage capacity. |
| | | | | <input checked="" type="checkbox"/> | (E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland. |
| | | | | <input checked="" type="checkbox"/> | (F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters. |
| | | | | <input checked="" type="checkbox"/> | (G) No **significant adverse impact upon shoreline protection against soil erosion. |
| | | | | <input checked="" type="checkbox"/> | (H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds. |
| | | | | <input checked="" type="checkbox"/> | (I) No **significant adverse impact upon wildlife habitat. |
| | | | | <input checked="" type="checkbox"/> | (J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types. |
| | | | | <input checked="" type="checkbox"/> | (K) Petitioner provided *proof that the proposed rezone will not have ***significant adverse impact**. |
| | | | | <input checked="" type="checkbox"/> | (L) The Applicant's Inventory Checklist does not indicate any concerns. |
| | | | | | TOTAL: 48 {A score of 48 (80%) or higher is required for a recommendation of approval} |

Findings / Comments: 60

COMMITTEE MEMBER SIGNATURE: Larry Baker

Date: _____

PLANNING & ZONING COMMITTEE FINDINGS CHECKLIST

 APPLICANT NAME: BRUCE MARTI DATE: 7/1/15 PARCEL #: _____

| True | False | Base considerations to evaluate Conservancy land rezone requests. |
|------|-------|-------------------------------------------------------------------------------------------------------------------------------|
| | | The Town did not object to the proposal. |
| | | Those noticed / contiguous did not object to the proposal. |
| | | The DNR did not object to the proposal. |
| | | The request is consistent with the Comprehensive Plan. |
| | | The site is not waterfront. |
| | | The site is not wet or mapped as wetland. |
| | | The site is high / dry ground. |
| | | There is development adjoining or in close proximity. |
| | | There is adequate infrastructure in the area (roads, utilities etc.) |
| | | The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS). |
| | | The site is at or near the fringe of Conservancy as opposed to far away / engulfed. |
| | | The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning). |
| | | There are no reasonable alternatives to the proposal or components of the proposal. |
| | | The proposal does not conflict with surrounding land uses. |
| | | The overall proposal is environmentally sound. |
| | | The site / area is not in a floodplain. |

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

| 1 | 2 | 3 | 4 | 5 | Specific Conservancy rezone request / requirements compliance: |
|---|---|---|---|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | | | ✓ | (A) Only the minimum area of the lot required for the proposed use is requested for rezoning. |
| | | | | ✓ | (B) The proposed rezone is in the best interest of Adams County citizens. |
| | | | | ✓ | (C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens. |
| | | | | ✓ | (D) No **significant adverse impact upon storm and flood water storage capacity. |
| | | | | ✓ | (E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland. |
| | | | | ✓ | (F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters. |
| | | | | ✓ | (G) No **significant adverse impact upon shoreline protection against soil erosion. |
| | | | | ✓ | (H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds. |
| | | | | ✓ | (I) No **significant adverse impact upon wildlife habitat. |
| | | | | ✓ | (J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types. |
| | | | | ✓ | (K) Petitioner provided *proof that the proposed rezone will not have "***significant adverse impact". |
| | | | | ✓ | (L) The Applicant's Inventory Checklist does not indicate any concerns. |
| | | | | | TOTAL: <u>60</u> {A score of 48 (80%) or higher is required for a recommendation of approval} |

Findings / Comments: _____

 COMMITTEE MEMBER SIGNATURE: Rocky / Gibner

 Date: 7/1/15

PLANNING & ZONING COMMITTEE FINDINGS CHECKLIST

P31

APPLICANT NAME: Bruce & Mark Th DATE: 7-1-15 PARCEL #: Man T.

| True | False | Base considerations to evaluate Conservancy land rezone requests. |
|------|-------|-------------------------------------------------------------------------------------------------------------------------------|
| | | The Town did not object to the proposal. |
| | | Those noticed / contiguous did not object to the proposal. |
| | | The DNR did not object to the proposal. |
| | | The request is consistent with the Comprehensive Plan. |
| | | The site is not waterfront. |
| | | The site is not wet or mapped as wetland. |
| | | The site is high / dry ground. |
| | | There is development adjoining or in close proximity. |
| | | There is adequate infrastructure in the area (roads, utilities etc.) |
| | | The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS). |
| | | The site is at or near the fringe of Conservancy as opposed to far away / engulfed. |
| | | The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning). |
| | | There are no reasonable alternatives to the proposal or components of the proposal. |
| | | The proposal does not conflict with surrounding land uses. |
| | | The overall proposal is environmentally sound. |
| | | The site / area is not in a floodplain. |

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

| 1 | 2 | 3 | 4 | 5 | Specific Conservancy rezone request / requirements compliance: |
|---|---|---|---|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | | | 5 | (A) Only the minimum area of the lot required for the proposed use is requested for rezoning. |
| | | | | 5 | (B) The proposed rezone is in the best interest of Adams County citizens. |
| | | | 4 | | (C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens. |
| | | | | 5 | (D) No **significant adverse impact upon storm and flood water storage capacity. |
| | | | | 5 | (E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland. |
| | | | | 5 | (F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters. |
| | | | | 5 | (G) No **significant adverse impact upon shoreline protection against soil erosion. |
| | | | | 5 | (H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds. |
| | | | | 5 | (I) No **significant adverse impact upon wildlife habitat. |
| | | | | 5 | (J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types. |
| | | 3 | | | (K) Petitioner provided *proof that the proposed rezone will not have ***significant adverse impact**. |
| | | 3 | | | (L) The Applicant's Inventory Checklist does not indicate any concerns. |
| | | | | 45 | TOTAL: {A score of 48 (80%) or higher is required for a recommendation of approval} |

Findings/Comments:

COMMITTEE MEMBER SIGNATURE: Joe S. Allen

Date: 7-1-15



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING & ZONING COMMITTEE

July 1, 2015 – On Site 12:00 P.M.
Room A260@ 1:00 P.M. -Courthouse
Friendship, WI 53934

Bruce E. & Martha E. Marti – Rezoning request of a portion of property (200' x 230') from a Conservancy District to a Recreational/Residential District of the Adams County Shoreland Wetland and Habitat Protection Zoning Ordinance to allow the existing use to become conforming and allow the replacement of the single wide manufactured home on property located in the NW ¼, SW ¼, Section 3, Township 17 North, Range 5 East at 1960 17th Avenue, Town of Adams, Adams County, Wisconsin.

Appearing for with testimony: Bruce Marti, owner

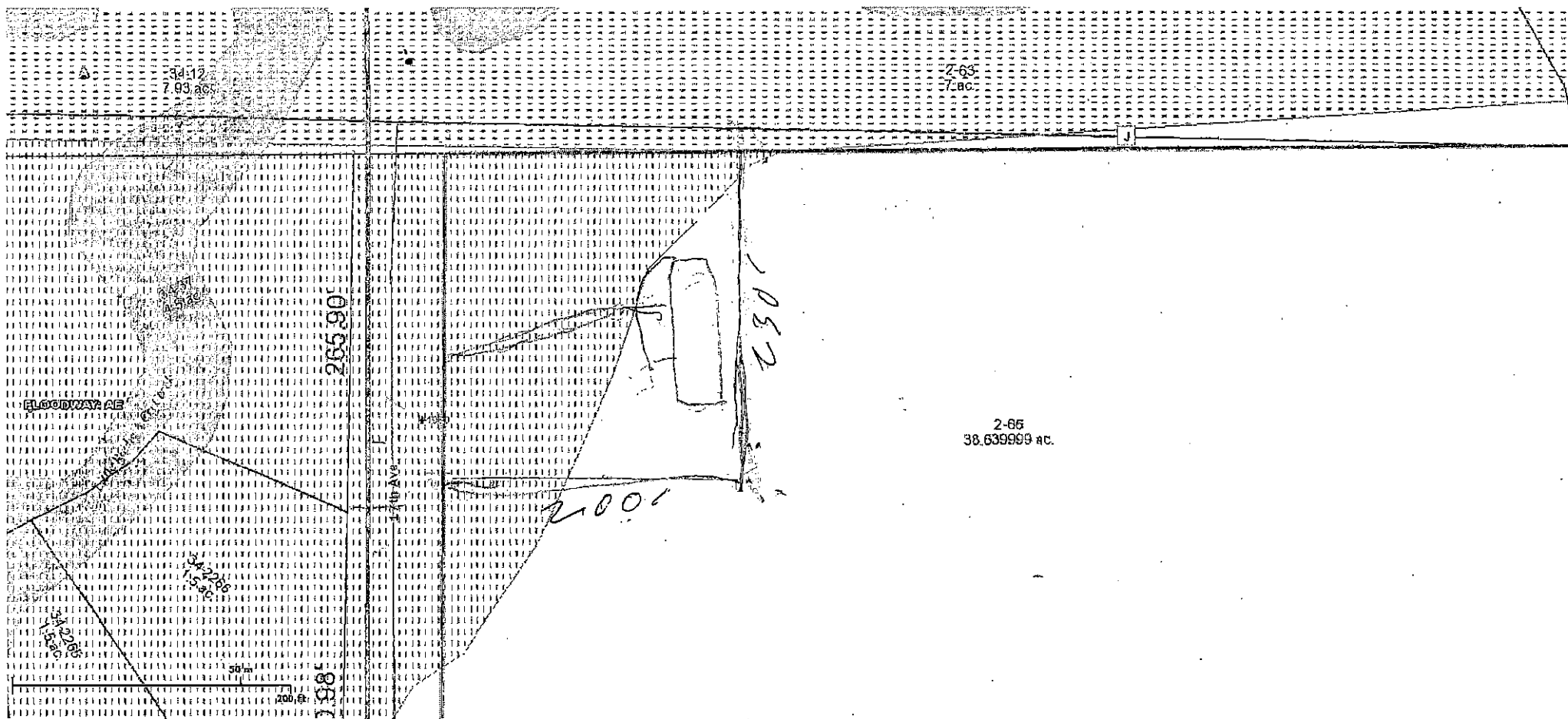
Appearing for without testimony: None.

No one appearing against.

Correspondence: Notification from the Town Board of Adams that they met on May 19, 2015 and have no objection to the zoning change.

Disposition: After an on-site investigation and completion and review of the Findings Checklist the combined total was 282. (Stuchlak-50; Morgan-57; Babcock-60; Gilner-60; Allen-55) The average of that combined total was 56.40. Randy Theisen and Mark Hamburg abstained from voting. **(A score of 48 (80%) or higher is required for a recommendation of approval)** Barb Morgan made a motion to approve the zoning change and forward that recommendation to the County Board for final action. Rocky Gilner seconded the motion. Roll Call. 5 – Yes. Motion carried.

My Map



AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

P34 WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Comprehensive Zoning Ordinance as Ordinance No. 17A-2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of Jackson on March 30, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On June 8, 2015 Duane F. DeMott, owners, petitioned the Adams County Board of Supervisors to amend the County Zoning Ordinance to rezone a parcel of land (40 acres) in the Town of Jackson, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on July 1, 2015, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change: The Adams County Comprehensive Zoning Ordinance 17A-2010, and the corresponding zoning maps are hereby amended to reflect that the following described property is changed;

from an A1 Exclusive Agriculture District to an A3 Secondary Agriculture District for 8 acres and A1-15 Exclusive Agriculture District for the remaining 32 acres on property located in the SW ¼, NE ¼, Section 1, Township 15 North, Range 7 East on Fawn Drive, Town of Jackson, Adams County, Wisconsin.


Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of July 2015.


Recommended for enactment by the Adams County Planning and Zoning Committee on this 1st day of July, 2015.



Joe Stuchlak, Chair



Rocky Gilner


Barb Morgan, Vice Chair


Larry Babcock


Al Sebastiani


Mark Hamburg


Randy Thesen

Enacted _____
Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of July, 2015

John West, Board Chair

Cindy Phillippi, County Clerk



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING & ZONING COMMITTEE

July 1, 2015

Room A260@ 1:00 P.M. -Courthouse
Friendship, WI 53934

Duane DeMott – Rezoning request of a parcel from an A1 Exclusive Agriculture District to an A3 Secondary Agriculture District for 8 acres and A1-15 Exclusive Agriculture District for the remaining 32 acres on property located in the SW ¼, NE ¼, Section 1, Township 15 North, Range 7 East on Fawn Drive, Town of Jackson, Adams County, Wisconsin.

Appearing for with testimony: Jake Moody, Sheena DeMott, Duane DeMott, Dean DeMott and Donna Demott.

Appearing for without testimony: None.

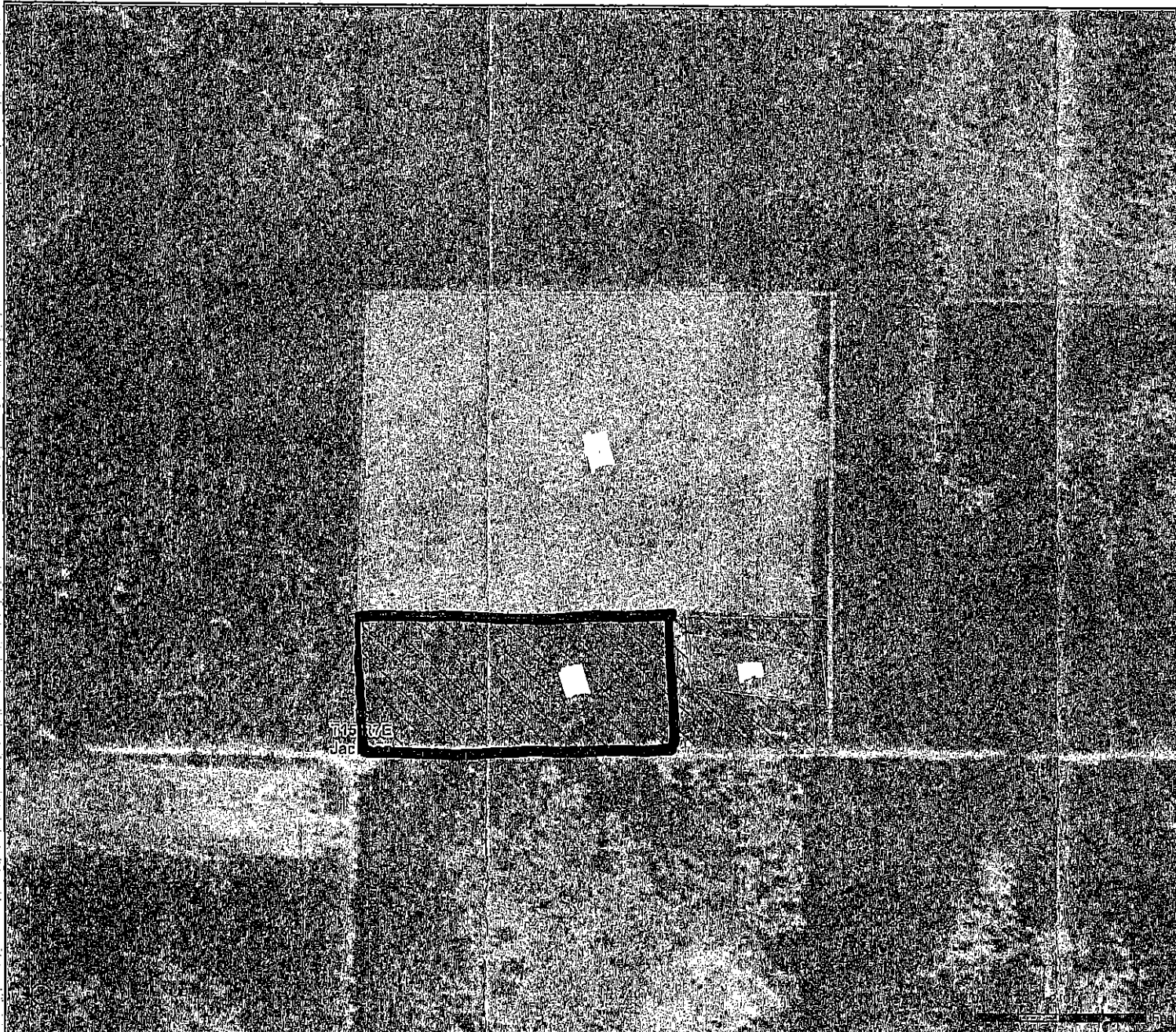
No one appearing against.

Correspondence: Notification from the Town Board of Jackson that they met on May 12, 2015 and have no objection to the zoning change.

Disposition: Jack Allen made a motion to approve the zoning change and forward that recommendation to the County Board for final action. Mark Hamburg seconded the motion. Roll Call. – Yes. Motion carried.





| CLU | Acres | HEL | Crop |
|-----|-------|------|------|
| 1 | 27.53 | UHEL | |
| 2 | 1.25 | UHEL | |
| 3 | 9.99 | UHEL | |

Page Cropland Total: 28.78 acres






Map Created November 03, 2014

Common Land Unit

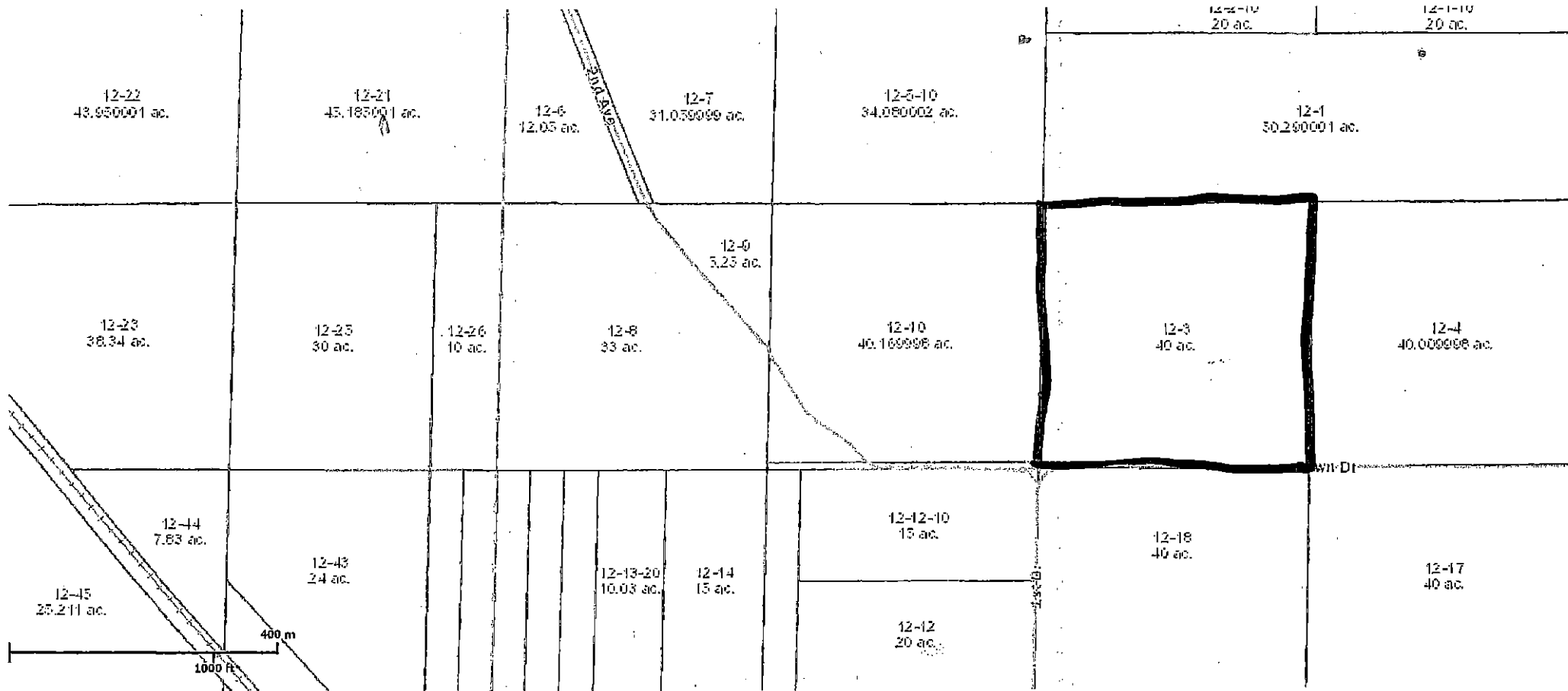
-  Cropland
-  Non-Cropland
-  Tract Boundary
-  PLSS

NAIP Imagery 2013

Wetland Determination Identifiers

-  Restricted Use
-  Limited Restrictions
-  Exempt from Conservation Compliance Provisions

USDA FSA maps are for FSA Program administration only. This map does not represent a legal survey or reflect actual ownership; rather it depicts the information provided directly from the producer and/or the NAIP Imagery. The producer accepts the data as is and assumes all risks associated with its use. The USDA Farm Service Agency assumes no responsibility for actual or consequential damage incurred as a result of any user's reliance on this data outside FSA Programs. Wetland identifiers do not represent the size, shape, or specific determination of the area. Refer to your original determination (CPA-026 and attached maps) for exact boundaries and determinations or contact NRCS.



DeMott

12-3

DISCLAIMER: This map is for informational purposes and has not been prepared for, nor is it suitable for legal, surveying, or engineering purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information. Adams County makes no warranty or guarantee as to the content, accuracy, timeliness, or completeness of any of the data provided, and assumes no legal responsibility for the information contained hereon. Copyright 2011, Adams County. All rights reserved.

Administrative & Finance Meeting
Monday June 8th, 2015, 2:00 pm Room A160

Meeting was called to order by Chairperson John West at 2:05 pm. Meeting was properly noticed.

Members present; John West, Jerry Kotlowski and Mark Hamburg. Excused, Larry Babcock. Bob Grabarski would be arriving late.

Motioned by Hamburg/Kotlowski to approve the agenda presented. Motion carried by unanimous voice vote.
Motioned by Kotlowski/Hamburg to approve prior meeting minutes of May 7, 2015. Motion carried by unanimous voice vote.

No public participation or correspondence

Grabarski arrived at 2:10 pm.

Monthly written MIS report of office activities and financial statement presented to committee. Motioned by Hamburg/Kotlowski to accept report presented. Motion carried by unanimous voice vote.

No report from Treasurer at this time.

County Clerk summarized changes made for designated Perpetual Care funds transferred to a CD, and designated Parks transferred to Money Market Accounts as per the Committees instructions.

Motioned by Hamburg/Kotlowski to approve job description for payroll specialist/account technician with changes as presented to committee special notation title change to accountant. Motion carried by unanimous voice vote.

Motioned by Grabarski/Kotlowski for Committee to convene in closed session per Wis. Stats. §19.85(1) except as provided in s. 304.06 (1)(eg) and by rule promulgated under s. 304.06 (1) (em), for purposes of considering specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention. Motion carried by roll call vote all voting yes.

Committee convened in closed session.

Motioned by Kotlowski/Hamburg for the Committee to reconvene in open session per Wis. Stats. §19.85(2), to consider and vote on appropriate matters. Motion to reconvene carried by unanimous voice vote.

Committee convened in open session.

Motioned by Grabarski/Kotlowski to authorize spending from 420 expense fund not to exceed \$70,000 for access control, intrusion alarm, software licensing's, agreements, etc. to implement phases one and two of the security/true time. Motion carried by unanimous voice vote.

Motioned by Hamburg/Grabarski to adjourn until July 9th at 4pm. Motion carried by unanimous voice vote.

Respectfully Submitted,



Cindy Philippi

Recording Secretary

These minutes have been approved by the committee.

Minutes of Adams Co. Airport Commission June 8th 2015

Meeting called to order at 7:10 PM by Chairperson Dave Repinski

Members present: Steve Pollina, Jerry Reuterskiold, Mike Bourke, Rocky Gilner and Dave Repinski.

Also present Airport Manager Mike Scott and Airport Groundskeeper Sheldon Sundsmo

Motion to approve published agenda by Pollina second by Reuterskiold no discussion, motion carried.

Motion to approve Minutes, of May 11th. 2015 Airport Commission by Pollina, Second by Gilner. Noting that minutes reflect excused absence for Sundsmo no further discussion. Motion carried.

Report of Airport Manager

A. Review correspondence: Letter from FAA asking for comments on decommissioning STE VOR and letter from QT POD.

B. Financial Review/ check summary: Scott distributed check summary for review. maintenance expense is still over budget.

C. Hanger Ground Rent Receipts update: Scott reported that all leases have been paid.

D. Discuss Airport GIS-Surface Analysis & Visualization Tool: Scott reported that airport plan is still under review by Chicago airspace management. He also reported that we need to wait for a surveyor to mark the airspace incursions so they can be removed. Scott also noted that he noticed a burn pile south of airport that needed to be removed.

E. Discuss and Act on FFA Requirement for 2015 Federal Funding Certifications, Grant Assurances, Advisory Circulars & Special Conditions: Motion by Repinski to have Scott give to Corporate Council for review, second by Bourke, motion carried.

F. Report on 2015 Pavement Evaluation Report: Scott showed a drawing of airport showing which taxiways and ramp area needed crack filling.

G. Review Upcoming Workshops: None

Motion to accept Airport Managers Report by Bourke, second by Gilner. No discussion. Motion carried.

Groundskeeper Report: Sundsmo reported that Tractor still has not been fixed by county shop. He also reported that local EAA chapter planted more grass on grass runway.

Motion to accept Grounds Keeper's report by Bourke, second by Reuterskiold. No discussion. Motion carried.

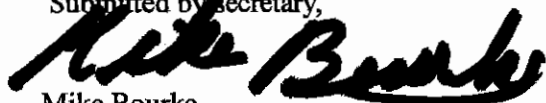
Audience comments: None

Motion to adjourn until 7:00 PM Monday July 13th, 2015, by Pollina. Second by Reuterskiold. No discussion.

Motion carried.

Meeting adjourned at 7:40 PM.

Submitted by Secretary,



Mike Bourke

Minutes not officially approved yet.

ADAMS COUNTYBOARD OF ADJUSTMENT
MONTHLY MINUTES:
June 17, 2015

Acting Chairman Tom Feller called the Adams County Board of Adjustment meeting to order at 9:30 A.M. with the following members present; Cathy Croke, Secretary; Bob Benkowski and Bob Krause. Bob Beaver was excused. Others present were: Phil McLaughlin, Zoning Administrator and Janene Harper, Recording Secretary. Was this meeting properly announced? Mr. McLaughlin stated that it was. Roll Call. Cathy Croke made a motion to approve the Agenda as noticed. Bob Krause seconded the motion. All in favor. Motion carried. Public Hearings: Clearwater Lakeshore Condo Association – Variance request under Section 3-8.00 of the Adams County Shoreland, Wetland and Habitat Protection Zoning Ordinance to exceed the 30% impervious surface limitation within 300 feet of the ordinary high water mark and Section 5-6B.06(A) of the Adams County Comprehensive Zoning Ordinance to exceed the 20% or 8,000 sq. ft. maximum ground coverage limitations. Phil McLaughlin explains the purpose of the hearing is to allow development of the Condominium Plat as submitted, approved and recorded prior to Ordinance Amendments on property located in Section 34, Town 15 North, Range 7 East, Lot 1 & Parcel B, CSM 2029 & Parcel 1, CSM 2435 at 3512 County Trunk G, Town of Jackson, Adams County, Wisconsin. Bob Rasins speaks on behalf of the Clearwater Condo Association and explains that the amount to exceed 30% impervious surface limitation is only approximately 982 sq. ft. Phil McLaughlin suggests to the Board that the Land & Water Department be contacted regarding mitigation for run off on the parcel. Mr. Rasins then states that the area is flat and grassy with very little sloping, but they would welcome anyone working with them. Mr. Rasins then told the Board that there wasn't an immediate need to build in the near future and it was recommended by Mr. McLaughlin to the Board to include an attachment, should they approve, that declares no time limits, but that this can be superceded by State law, etc. Discussion was held. Bob Benkowski made a motion to grant the request. Cathy Croke seconded the motion. Roll Call Vote: 4 – Yes. Motion carried. Raymond & Sherri Jo Lucas. – Special Exception Permit request under Section 3-3.03 of the Adams County Comprehensive Zoning Ordinance to allow a covered deck that was constructed without permits to remain without a primary structure present and to build a screen porch in an R2 Rural Residential District on property located in the NE ¼, NE ¼, Section 10, Town 18 North, Range 7 East, Lot 1 of CSM 4756 at 1421 3rd Avenue, Town of Richfield, Adams County, Wisconsin. Mr. & Mrs. Lucas were both present to explain the request. Mr. Lucas explained that they are no longer looking to build the screen porch, so the only item to be discussed was the enclosed deck to be allowed. Discussion was held. Cathy Croke made a motion to grant request. Bob Benkowski seconded the motion. Roll Call Vote: 4 – Yes. Motion carried.

Acting Chairman Tom Feller closed the Public Hearing portion of the meeting.

Minutes: Phil McLaughlin presented the Board with the minutes from the April 15, 2015 meeting for their review. Cathy Croke made a motion to approve the minutes as presented. Bob Krause seconded the motion. All in favor. Motion carried.

Correspondence: None.

The next Board of Adjustment Meeting will be July 15, 2015 at 9:30 A.M.

April 15, 2015
Board of Adjustment
Meeting Minutes
Page #2

Bob Benkowski made a motion to adjourn. Cathy Croke seconded the motion. All in favor.
Motion carried.

ADJOURNED: 9:52 A.M.

Bob Beaver, Chair

Tom Feller, Vice-Chair

Catherine Croke, Secretary

Bob Krause

Robert Benkowski

Janene Harper, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE BOARD.

MEETING MINUTES

Central Wisconsin Community Action Council, Inc. Board Meeting Proceedings

Meeting Date: April 22, 2015

Place: CWCAC, Inc. Headquarters
1000 Highway 13
Wisconsin Dells, WI 53965

Board Members:

Present: Joy Casperson, John Atkinson, Scott Beard, Bob McClyman, Donna Maly, John Wenum, David Singer, Charlie Krupa, Renee Greenland, David Moore, and John Earl

Absent: Lori Djumadi, Sandy Wormet, and Muriel Harper

Unexcused Absence: None

Staff Present: Craig Gaetzke, Susan Tucker, Lisa Williams, and Kari Labansky

Opening

1. Motion was made by David Moore to adopt the agenda. Seconded by Donna Maly. Passed unanimously. MOTION CARRIED.

Motion was made by Bob McClyman to adopt the February 25, 2015 meeting minutes. Seconded by John Wenum with amendment on page 6, "The Hunger Reduction ..." will be changed to "Lisa Williams presented the Hunger Reduction...". Passed unanimously. MOTION CARRIED.

After the Pledge of Allegiance, John Earl asked all to remain standing to observe a moment of silence to honor those men and women serving in our armed forces around the world.

2. President's Comments

John Earl welcomed Stacey Ewert, Dodge County Low-Income Representative, to the Board of Directors and gave a brief overview of our committees which she is welcome and encouraged to join. We are in the planning stages of our new Mauston Office. Officer elections will take place at the next board meeting. He mentioned a newspaper article which stated the number of low-income people in the State of Wisconsin is steadily rising which reminds us how important our job is serving on the board. Board Training was held in March with many board members in attendance. Fred will be reporting on the WIPFLI conference he attended in March. The Rio Food Pantry Fundraiser went well and raised \$2,761. Lot 2 is currently on hold. We truly appreciate the attendance of all board members at the committee meetings and the guidance and wisdom they offer.

3. Executive Director's Report

Fred thanked board members and staff for their attendance and all their work at the agency. The WIPFLI Training Conference in Minnesota went well with information presented on the new organizational standards. The Institute of Poverty-Poverty Report indicates there is an increase of people living below the poverty level; a copy will be sent to all board members. Kari will be presenting our 2014 budget including revenues and expenditures. With grant money not being available as it has been in the past, we are looking at reductions of programs and possible layoffs. We do however have many assets which are an investment for the future. Please let us know if you are interested in attending the WIPFLI Quarterly meeting in Madison coming up in early May. Officer elections and low-income and special interest representatives will be reappointed at our June board meeting.

Motion was made by Bob McClyman to accept the Executive Director's Report of April 22, 2015. Seconded by David Moore. Passed unanimously. MOTION CARRIED.

4. Budget & Finance Report

Kari presented the 2014 Program Results. Apartment rentals showed an overall improvement. Deficits were indicated in Food Pantry, Community Development Block Grant (ended in 2014), Community Services Block Grant (assists programs without enough money to operate), Representative Payee Program, HOME Homebuyer Rehab (ended in 2014), Buildings (property tax, wage/fringe/utilities up); depreciation is included and reflected on this report. The Weatherization Contract is 59% spent with admin 86% spent; Kari will spread the remaining \$49,000 balance throughout all areas possible. She also presented a program comparison of 2014 versus 2013 which didn't indicate anything out of the ordinary. WIPFLI has different levels of suggestions for areas of improvement. The top level is a finding which we haven't had in approximately 15 years; with the loss of unrestricted funding in 2014 this may be a possibility. We also receive a management letter with our response becoming part of our official audit.

Motion was made by Renee Greenland to accept the Budget & Finance Report of April 22, 2015. Seconded by Donna Maly. Passed unanimously. MOTION CARRIED.

5. Committee Reports

a. PBP Committee

John Earl asked board members to review the PBP Committee report of March 13, 2015. Charlie Krupa called the meeting to order. Roll call was taken with seven members present. Motion passed by

unanimous vote approving the agenda and minutes of the February 13, 2015 PBP Committee meeting minutes. Sleepwatchers Motorcycle Club presented a \$1,500 check for the Wisconsin Dells Food Pantry. Ed presented the Buildings Maintenance & Repairs Report. Motion passed by unanimous vote approving Ed's report. Motion passed by unanimous vote approving the Planning, Buildings, & Programs Committee Goals for 2015 which included: a) Develop or sell Dells Lot #2, b) Attain 100% occupancy on all available rental space, c) Maintain each of our properties at 100% of repair and upgrades, d) Seek at least two program expansion opportunities, e) Mauston building project. Committee members discussed building proposal options for Dells Lot #2. Fred and Dave Singer met with the Mauston City Administrator regarding property in downtown Mauston for construction of a new CWCAC two-story office building with three upper apartments. The City of Reedsburg is interested in collaborating with us on a business proposition in their warehouse/district center; more details to follow. Fred mentioned the Adams Senior Village Apartments, Burt Morris Apartments, and Mauston Senior Village Apartments in which we borrowed money from HUD and lent it to a CAP Services LLC. They pay us back as they go if there is a positive cash flow or delay payment for 15 years at which time they pay us back; or we have the option of assuming ownership of the properties. Due to lack of volunteers, the Beaver Dam Mobile Food Pantry that CWCAC operates will be discontinued in two months. The Adams Food Pantry has a new manager, Dinah Short. Renee presented the homeless issues update. The next meeting will be held on April 10, 2015.

John Earl asked board members to review the PBP Committee report of April 10, 2015. Charlie Krupa called the meeting to order. Roll call was taken with seven members present. Motion passed by unanimous vote approving the agenda and minutes of the March 13, 2015 PBP Committee meeting minutes. Ed presented the Buildings Maintenance & Repairs Report. Motion passed by unanimous vote approving Ed's report. A property purchase resolution for purchase of a Mauston property to construct a CWCAC office and draft footprint of the 1,400 square foot building was reviewed. Scott Ethun, the Juneau County Human Services Director, is very interested in our project as our proposed upper level apartments could be designed to accommodate their Community Support Program for those with mental illness. Motion to endorse the draft building plans as submitted were approved by unanimous vote. Chuck presented information on the State Budget Public Hearing he attended on March 26th in Reedsburg supporting our Jobs & Business Development and Skills Enhancement Programs. Committee members discussed Dells Lot 2 Senior Apartments grant applications which are due in the coming months. Renee presented the homeless issues update. The 4th Annual Rio Food Pantry Fundraiser will take place on Sunday, April 12th; all board members are invited to attend. The next meeting will be held on Friday, May 8, 2015.

Motion was made by David Moore to accept the PBP Committee Reports of March 13, 2015 and April 10, 2015. Seconded by John Atkinson. Passed unanimously. MOTION CARRIED.

b. EPF&A Committee

John Earl asked board members to review the EPF&A Committee report of March 13, 2015. John Earl called the meeting to order and roll call was taken with five members present. Motion passed by unanimous vote approving the agenda and minutes of the February 13, 2015 EPF&A Committee Meeting. No personnel issues to report. Jim Dahlke presented the Finance Report. Cash Balances for 2015 reflected \$235,257 for January and \$449,585 for February; the large increase accounted for grant revenue received. Our property mortgages total \$2,811,723; the total as of December 31, 2014 was \$2,405,818; total 2014 equity increase was \$68,191; total equity increase for all properties was \$405,905. Mortgage detail for all our properties was also presented. Motion passed by unanimous vote approving the 2015 Agency Goals including a) Reduce causes & conditions creating poverty, b) Provide & offer opportunities to agency programs & services to all eligible individuals & families in our service area, c) Establish & maintain the highest levels of financial & business practices, d) Aggressively pursue opportunities for growth & expansion. Committee members reviewed and discussed the Standards of Excellence Organizational Standards for Community Action Agencies. Committee members received a copy of board member job descriptions for their review and discussion. Fred presented an update on the Staff Voluntary Contribution Fund. Committee members reviewed the CSBG Board Member Survey. The next meeting will be held on April 10, 2015.

John Earl asked board members to review the EPF&A Committee report of April 10, 2015. John Earl called the meeting to order and roll call was taken with five members present. Motion passed by unanimous vote approving the agenda and minutes of the March 13, 2015 EPF&A Committee Meeting. No personnel issues to report. Kari presented the Finance Report including 2014 program results. Motion passed by unanimous vote approving the Finance Report with thanks to Kari. Fred reported on our Community Services Block Grant Site Review which took place at the end of March. Committee members reviewed a property purchase resolution which reads, "**WHEREAS:** Central Wisconsin Community Action Council, Inc. has been renting property located at 1 Kennedy Street, Mauston, WI 53948 from Community Sharing Pantry, Inc., Mauston, WI for \$550 per month for over 00 years; and **WHEREAS:** CWCAC, Inc. is committed to our presence in Juneau County and would like to purchase property for construction of a new CWCAC, Inc. two-story office building to accommodate our Wisconsin Home Energy Assistance Program (WHEAP) and Homeless Unit services staff, also offering rental apartments on the upper level; and **WHEREAS:** Property has become available for purchase located 110 West State Street in downtown Mauston, (Plat of Survey described as: All of Lots 2 & 3 except the Northerly 20 feet thereof, also the Southerly 81' 21/2" of Lot 4, All in Block 4 of Maugh's Addition to the City of Mauston, Juneau County, WI), former site of Harmony Lounge & Grill; and **WHEREAS:** The City of Mauston is favorable of our

property purchase and the sale price is \$20,000, Now there for let it be resolved: That Central Wisconsin Community Action Council, Inc. Board of Directors approves purchasing the property located at 110 West State Street, Mauston, WI 53948 at a purchase price of no greater than \$20,000 for construction of a new CWCAC, Inc. office building; and further Resolve, that authority be vested in the President and/or the Executive Director to sign all necessary and required documents for the sales transaction." After discussion, motion passed by unanimous vote recommending full board approval of accepting the property purchase resolution with the exception of contingencies such as no special assessments (i.e., lateral hook-ups, etc.) which should all be part of the purchase price. Fred and Dave Singer will review materials to possibly come in at a lower offer. Committee members discussed potential Dodge County Low-Income Representative candidates. Motion was passed by unanimous vote recommending full board approval of Stacey Ewert as our new Dodge County Low-Income Representative. Committee members reviewed board member term limits. After discussion, motion passed by unanimous vote recommending full board approval of eliminating term limits in our Articles of Incorporation and looking at addressing term limits in our by-laws. The next meeting will be held on May 8, 2015.

Motion was made by Donna Maly to accept the EPF&A Committee Reports of March 13, 2015 and April 10, 2015. Seconded by David Singer. Passed unanimously. MOTION CARRIED.

6. Program Reports
 - a. Weatherization
 - b. Homeless
 - c. Hunger Reduction

Craig Gaetzke presented the Weatherization report. Craig expressed the utmost confidence in Chris Utley, our Program Manager who is one of the best contract managers in the State. We are on track to fulfill our service goals and contract amount of \$1,821,245. Total clients served were 144 including 242 audits done and a service goal of 202. To date 101 freezers/refrigerators, 38 furnaces, and 14 water heaters were installed. Susan Tucker presented the Homeless Unit Report. From January through March of 2015 we served 165 clients compared to 159 in 2014; and number of motel vouchers given out was 4 with the cost of motel stays at \$244. The total costs of services went up from \$35,069.05 in 2014 to \$49,136.94 in 2015, which does not include wage/fringe, as a direct result of the new Sauk County contract for Rapid Re-Housing and Transitional Housing. The Project Chance Transitional Housing Program is currently at full capacity. The new Men's Shelter and Women's/Families Shelter in Beaver Dam continue to stay occupied and busy. Lisa Williams presented the Hunger Reduction Program Report indicating that to date, for the month of February, all 16 Food Pantries have served 3,607 households including 6,709 adults, 2,620 children, and 9,329 individuals with 172,396 pounds of non-USDA commodities. She also presented a breakdown of USDA commodities distributed to each food pantry. We administer 155 vouchers and 27 VASH vouchers for Section 8 Contract

908 (Adams, Columbia, Rusk, Taylor, Jefferson, & Marathon Counties). We administer 355 vouchers for Section 8 Contract 927 (Eau Claire County). We administer 17 vouchers for Section 8 Contract 925 (Washburn County).

Motion was made by John Wenum to accept the Weatherization, Homeless, and Hunger Reduction reports of April 22, 2015. Seconded by Scott Beard. Passed unanimously. MOTION CARRIED.

7. Old Business

None

8. New Business

Motion was made by Donna Maly to approve the motion which reads, "The Board of Directors of Central Wisconsin Community Action Council, Inc. approves the Executive, Personnel, Finance, & Audit Committee recommendation approving Stacy Ewert as the new Low-Income Representative for Dodge County replacing Kathy Woock." Seconded by David Moore. Passed unanimously. MOTION CARRIED.

Board members reviewed the motion which reads, "**WHEREAS:** Central Wisconsin Community Action Council, Inc. has completed an application to participate in the National Community Stabilization Trust (NCST) Property Acquisition Program; and **WHEREAS:** The NCST is a non-profit organization that serves as the bridge between financial institutions and local housing providers to stabilize neighborhoods helping community-based housing providers accomplish housing strategies that ensure low- and moderate-income families have access to affordable, safe homeownership and rental opportunities; many of these housing opportunities are created through the productive reuse of foreclosed or abandoned properties, which housing providers acquire, rehabilitate and then sell or rent to qualified families; and **WHEREAS:** CWCAC, Inc. is primarily interested in the NCST Donation Program which may include one- to four-unit single family properties or vacant land and in some circumstances, properties with market value to accomplish specific community objectives; and **WHEREAS:** NCST Purchase Agreements must be executed and returned within 48 hours; Now there for let it be resolved: That Central Wisconsin Community Action Council, Inc. Board of Directors delegates signature authority to the Executive Director, Fred Hebert, or Board President, John Earl, to act on behalf of Central Wisconsin Community Action Council, Inc. regarding Purchase Agreements for property being offered through the National Community Stabilization Trust (NCST) Property Acquisition Program." Motion was approved to strike the names from the last paragraph. Motion was made by John Wenum to approve the motion with amended changes. Seconded by Scott Beard. Passed unanimously. MOTION CARRIED.

Motion was made by Charlie Krupa to approve the motion which reads, "**WHEREAS:** Central Wisconsin Community Action Council, Inc. has been renting property located at 1 Kennedy Street, Mauston, WI 53948 from Community Sharing Pantry, Inc., Mauston, WI for \$550 per month for over 10

years; and **WHEREAS:** CWCAC, Inc. is committed to our presence in Juneau County and would like to purchase property for construction of a new CWCAC, Inc. two-story office building to accommodate our Wisconsin Home Energy Assistance Program (WHEAP) and Homeless Unit services staff, also offering rental apartments on the upper level; and **WHEREAS:** Property has become available for purchase located 110 West State Street in downtown Mauston, (Plat of Survey described as: All of Lots 2 & 3 except the Northerly 20 feet thereof, also the Southerly 81' 21/2" of Lot 4, All in Block 4 of Maugh's Addition to the City of Mauston, Juneau County, WI), former site of Harmony Lounge & Grill; and **WHEREAS:** The City of Mauston is favorable of our property purchase and the sale price is \$20,000, **Now there for let it be resolved:** That Central Wisconsin Community Action Council, Inc. Board of Directors approves purchasing the property located at 110 West State Street, Mauston, WI 53948 at a purchase price of no greater than \$18,000 for construction of a new CWCAC, Inc. office building with the contingency of no special assessments (i.e., lateral hook-ups, etc) which should be part of the purchase price; and further **Resolve**, that authority be vested in the President and/or the Executive Director to sign all necessary and required documents for the sales transaction." Seconded by Bob McClyman. Passed unanimously. **MOTION CARRIED.**

Board members reviewed the motion to amend our Articles of Incorporation which would eliminate term limits by striking the following phrase, "No member shall serve more than fifteen (15) consecutive years". After discussion, motion made by Bob McClyman to approve the motion. Seconded by David Singer. Passed unanimously. **MOTION CARRIED.**

9. **Next Meeting**

Wednesday, June 24, 2015 @ 10:00 a.m.

10. **Adjourn**

John Earl declared the meeting adjourned.

Signed by:


Fred Hebert, Executive Director

April 24, 2015
Date

**Adams County
CDBG Housing Committee Meeting
Thursday, June 4, 2015
10:00 a.m.**

The meeting was called to order at 10:00 a.m.

Present at the meeting were:

Dick Wirth, Member
Tom Feller, Member
Marge Edwards, Member
Jack Allen, Member
Sue Koehn, MSA Professional Services

Absent:

John West

Approval of October 16, 2014 minutes-motion by Wirth, seconded by Feller, the October 16, 2014 minutes were approved. Vote was unanimous.

HO #23

The homeowner passed away in March of 2014. The home has been listed for sale since that time, with no offers to purchase. The home has been vacant since March of 2014. There is a buyer at this time with a purchase price of \$28,000.00. The estimated fair market value based on the 2014 real estate taxes is \$74,800.00. Fees for the sale total \$8,844.07. Fees include attorney fees, realtor fees, closing cost fees and back taxes for 2013 and 2014. The well/septic did fail inspection. As part of the sale, the buyer is willing to pay half (\$3,000) to replace these and the other half will come off the purchase price as a credit to the buyer. There is a mortgage with the housing program in the amount of \$44,900.00 dated September 30, 2010. There would be a short sale of \$25,744.07. This amount would be written off and the housing program would not receive this amount. From the sale, there would be a repayment of \$19,155.93 to the housing program. On a motion by Wirth, seconded by Feller, the short sale was approved, writing off the \$25,744.07 and accepting the payment of \$19,155.93. Vote was unanimous.

Other Business – none

Conflict of Interest – None



Sue Koehn
Housing Program Specialist

ADAMS COUNTY BOARD OF SUPERVISORS MEETING MINUTES

P50

Adams County Board Room June 16, 2015 6:00 p.m.

Meeting was called to order by Chairman West at 6:03 p.m.

The meeting was properly announced.

There was a Moment of Silence followed by the Pledge of Allegiance.

Roll Call of Supervisors: Dist. #02 Rocky Gilner; Dist. #03-Larry Babcock; Dist. #05-Jerry Kotlowski; Dist. #06-Barb Morgan; Dist. #07-Joseph Stuchlak; Dist. #08-Robin Skala; Dist. #09-Dan Wysocky; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #13-Florence Johnson; Dist. #14-Marjorie Edwards; Dist. #15-Jack Allen; Dist. #16-Robert Grabarski; Dist. #17-Lori Djumadi; Dist. #18-John West; Dist. #20-Paul Pisellini. Excused: Dist. #01-Mark Hamburg; Dist. #04-Larry Borud; Dist. #12-Heidi Roekle; Dist. #19-Dave Repinski

Motioned by Eggebrecht/Kotlowski to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Pisellini/Edwards to approve the May 19, 2015 minutes. Motion carried by unanimous voice vote.

Public participation: Randy Atkinson spoke regarding Ordinance #12-15; Bill Euclide spoke regarding Res. #38-15; Stanley Lyons spoke regarding Ord. #08-15.

Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Johnson, Pisellini, Allen, Roseberry, Skala and Stuchlak.

Claims: Ken Wagner gave an updated report on current claims pending against the County.

Correspondence: Letter from Town of Rome regarding acquiring Arrowhead and Camelot Parks/boat landings.

Appointments: Motioned by Eggebrecht/Pisellini to appoint Edwards to Health & Human Services and Long Term Support, and to appoint Repinski to Central Wisconsin Community Action Council. Motion carried by unanimous voice vote.

Unfinished Business: None

New Business: None

Reports and Presentations: Daric Smith, RIDC, gave a brief verbal update. ACDoF/County Clerk report was handed out.

Resolutions:

Res. #36: Motioned by Kotlowski/Pisellini to adopt Res. #36-15 to sell County advertised property #30-4694. Motion to adopt Res. #36-15 carried by roll call vote, 16 yes, 4 excused. Excused, Borud, Hamburg, Repinski and Roekle.

Res. #37: Motioned by Stuchlak/Babcock to adopt Res. #37-15 to proclaim June 2015 as Fair Housing Month in Adams County. Motion to adopt Res. #37-15 carried by roll call vote, 16 yes, 4 excused. Excused, Borud, Hamburg, Repinski and Roekle.

Res. #38: Motioned by Stuchlak/Morgan to adopt Res. #38-15 to authorize the Adams County Land and Water Conservation Department to utilize the monies that Adams County receives from the Townships as Managed Forests are taken out of the Wisconsin's Managed Forest Law program located within Adams County and purchase land in accordance with State Statute Chapter 28.10 and 28.11. Adams County needs to be proactive in acquiring land that is open to public for educational, conservation and recreational use. Motioned by Djumadi/Eggebrecht to postpone voting on Res. #38-15 until July 21st, 2015 County Board meeting. Motion to postpone Res. #38-15 carried by roll call vote, 9 yes, 7 no, 4 excused. Voting no, Babcock, Kotlowski, Morgan, Pisellini, Skala, Stuchlak and Wysocky. Excused, Borud, Hamburg, Repinski and Roekle.

Res. #39: Motioned by Allen/Grabarski to adopt Res. #39-15 to approve out-of-state travel and accommodations for Jane Gervais, Emergency Management Director, to attend the 2015 Pipeline Emergency Response Forum sponsored by American Petroleum Institute(API)/Association of Oil Pipe Lines (AOPL), June 23-24, 2015, in Fort Worth, Texas. Motion to adopt Res. #39-15 carried by roll call vote, 16 yes, 4 excused. Excused, Borud, Hamburg, Repinski and Roekle.

Res. #40: Motioned by Allen/Edwards to adopt Res. #40-15 to accept proceeds of a "short sale" in full satisfaction of a real estate mortgage for James W. Nelson. Motion to adopt Res. #40-15 carried by roll call vote, 16 yes, 4 excused. Excused, Borud, Hamburg, Repinski and Roekle.

Ordinances:

Ord. #07: Motioned by Pisellini/Gilner to enact Ord. #07-15 Ordinance Prohibiting the Carrying of Weapons in

County Buildings. Motion to enact Ord. #07-15 carried by roll call vote, 13 yes, 3 no, 4 excused. Voting no, Eggebrecht, Grabarski and Stuchlak. Excused, Borud, Hamburg, Repinski and Roekle.

P51

Ord. #08: Motioned by Stuchlak/Morgan to enact Ord. #08-15 to rezone a portion of property (1 acre) to allow for a septic system and residential use, located in Gov't Lot 10, Section 2, Town 20 North, Range 5 East, Lot 1 of CSM 5825, Town of Rome, Adams County, Wisconsin, from a Conservancy District to a Recreational/Residential District. Motion to enact Ord. #08-15 carried by roll call vote, 16 yes, 4 excused. Excused, Borud, Hamburg, Repinski and Roekle.

Ord. #09: Motioned by Stuchlak/Babcock to enact Ord. #09-15 to rezone a 15.01 acre parcel, located in the SW ¼, NW ¼, & Pt. of the W ½, E ½, NW ¼, Section 27, Town 15 North, Range 7 East, Lot 1 of CSM 3592, Town of Jackson, Adams County, Wisconsin, from an R2 Rural Residential District to an A3 Secondary Agriculture District. Motion to enact Ord. #09-15 carried by roll call vote, 16 yes, 4 excused. Excused, Borud, Hamburg, Repinski and Roekle.

Ord. #10: Motioned by Stuchlak/Gilner to enact Ord. #10-15 to rezone a portion of land (approx. 5 acres), located in the W ½, SE ¼, NE ¼, Section 19, Town 14 North, Range 7 East on Cty Trk P, Town of Dell Prairie, Adams County, Wisconsin, from an A1-15 Exclusive Agriculture District to an A3 Secondary Agriculture District. Motion to enact Ord. #10-15 carried by roll call vote, 16 yes, 4 excused. Excused, Borud, Hamburg, Repinski and Roekle.

Ord. #11: Motioned by Stuchlak/Morgan to enact Ord. #11-15 to rezone two parcels, located in the SE ¼, NW ¼, & SW ¼, NW ¼, Section 3, Town 15 North, Range 5 East, Lots 16 and 17 of Assessor's Plat #3, Town of Springville, Adams County, Wisconsin, from an R1-LL Single Family Residential District and an R2 Rural Residential District to an R1 Single Family Residential District. Motion to enact Ord. #11-15 carried by roll call vote, 16 yes, 4 excused. Excused, Borud, Hamburg, Repinski and Roekle.

Ord. #12: Motioned by Babcock/Eggebrecht to enact Ord. #12-15 to rezone a portion of a 40 acre parcel (2.69 acres) and a 40 acre parcel, located in the NE ¼, SW ¼ and SE ¼, SW ¼ of Section 23, Town 14 North, Range 7 East, Town of New Haven, Adams County, Wisconsin, from an A1 Exclusive Agriculture District to an A1-15 Exclusive Agriculture District. Motion to enact Ord. #12-15 failed by roll call vote, 7 yes, 9 no, 4 excused. Voting yes, Babcock, Edwards, Eggebrecht, Kotlowski, Morgan, Pisellini and Wysocky. Excused, Borud, Hamburg, Repinski and Roekle.

Denials: None

Petition:

Pet. #01: Motioned by Allen/Johnson to adopt Pet. #01-15 for the Town of Preston, construction of culvert located at Cypress Avenue at Bingham Creek, between 10th and 11th Ave, approx. cost is \$123,740, County share is \$61,870. Motion to adopt Pet. #01-15 carried by roll call vote, 15 yes, 1 no, 4 excused. Voting no, Gilner. Excused, Borud, Hamburg, Repinski and Roekle.

Pet. #02: Motioned by Allen/Johnson to adopt Pet. #02-15 for the Town of Preston, construction of culvert located at Cypress Avenue at Carter Creek, between State Hwy 13 and 11th Ave, approx. cost is \$224,590, County share is \$112,295. Motion to adopt Pet. #02-15 carried by roll call vote, 14 yes, 2 no, 4 excused. Voting no, Gilner and Grabarski. Excused, Borud, Hamburg, Repinski and Roekle.

Motioned by Allen/Edwards to approve claims. Motion carried by unanimous voice vote.

Motioned by Djumadi/Allen to approve Per Diem and Mileage. Motion carried by unanimous voice vote.

Motioned by Johnson/Djumadi to have the County Clerk correct any and or all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Next County Board meeting is set for July 21st, 2015 at 6:00 p.m.

Motioned by Djumadi/Wysocky to adjourn the County Board meeting at 7:15 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Adams County Clerk

These minutes have not been approved by the County Board.

CP\ck

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**Adams County Health & Human Services and
Veterans Service Board Meeting Minutes
Health & Human Services Building – June 8, 2015**

The Adams County Health & Human Services and Veterans Service Board meeting was called to order by Chairperson Heidi Roekle at 4:00 p.m.

Roll Call of Board Members: Heidi Roekle, Deb Johnson-Schuh, Jack Allen, Rocky Gilner, Teresa Harvey-Beversdorf, Marge Edwards and Robert Grabarski. Absent excused: Fran Dehmlow and Lorie Djumadi.

Health & Human Services Staff: Diane Cable, Donna Richards, Cindi Flynn, Diane Osborn, Wendy Pierce, Kelly Oleson, Kay Saarinen-Barr and Ruth Horndasch. Absent excused: Sarah Grosshuesch and Sherrie Manning.

Veterans Services Staff: Steve Dykes.

Approval of Agenda & Compliance with Open Meetings Law

Motion was made approve the agenda by Harvey-Beversdorf/Allen. Motion carried by UVV.

Approval of Minutes of May 11, 2015

Motion was made to approve the May 11, 2015 minutes by Grabarski/Gilner. Motion carried by UVV.

Public Comment – None.

Correspondence – None.

Announcements – None.

Veterans Service

1. **Review and approval of Veterans Service vouchers and financial report.** A brief discussion was held and a motion was made to approve the April 2015 vouchers and financial reports by Allen/Gilner. Motion carried by UVV.
2. **Veterans Service Officer's report.** A written report was submitted to the HHS Board prior to the meeting. Officer Dykes provided an update to the HHS Board and explained that both Officer Dykes and his assistant Richard Schlichtmann passed the National Accreditation the previous week. A brief discussion was held.

Officer Dykes excused at 4:20 p.m.

Health & Human Services

Administration – Joint discussion between Health & Human Services and the Property Committee. – Chairperson Roekle indicated that the Property Committee, Maintenance Department Head, and the Interim Administrative Coordinator/Director of Finance were invited to attend the meeting for joint discussion. Chairperson Roekle received no response to the invitation.

- a) **Presentation on the ADRC.** Manager Richards and the ADRC staff gave a brief presentation explaining each of the positions, funding sources, the work process and the importance of being available for their clients.
- b) **Discussion on the direction given to the Health & Humans Services Department from the Property Committee, regarding the ADRC.** Director Cable updated the HHS Board the direction given from the Property Committee to the HHS Department, to locate ADRC staff in the ADRC. Discussed the ADRC staff are in two location, as presented, involving staff from the Community Center and in the HHS Building. Director Cable and Manager, Donna Richards explained the staff locations are established for the best interest of the clients being served. Director Cable also explained to the HHS Board that with the ADRC entrance at the HHS building open, the department we will need to create a receptionist position to greet clients, as the positions in the ADRC are not reception positions, do not have the capacity to do reception work and cannot act as receptionists according to the contract to operate an ADRC. If the ADRC entrance was closed, clients would enter through the main HHS entrance and be directed by the front receptionist staff. At this time, we are working to staff reception through the use of on-call staff at the ADRC entrance of the HHS building. In response to the directive by the Property committee, Supervisor Allen and the HHS Board indicated to Director Cable, that the Property Committee cannot direct you as the Department Head how to run your Department and where to place staff for Department operations.
- c) **Update on Security System project and time line.** Supervisor Grabarski was able to update the HHS Committee, from his perspective at Admin/Finance Committee.

He explained that the process is moving forward and the County is working on designating which entrances will be used for clients and which entrances will be used for employees. The HHS Board recommended that the Property Committee keep Director Cable informed and updated on all security system issues and to ask for her input.

1. **Review & Approval Health & Human Services Vouchers & Financial Report.** A discussion was held and a motion was made to approve the April 2015 Health & Human Services vouchers and financial report by Allen/Harvey-Beversdorf. Motion carried by UVV.
2. **Director's Report & Managers Narratives.** A written report was submitted to the HHS Board prior to the meeting. A brief discussion was held.
3. **Administration – Discuss and/or approve resolution to accept Federal Grant Dollars, if received, on behalf of the Drug Free Adams County Coalition as the Fiscal Agent for the Coalition for this grant.** A brief discussion was held and a motion was made to approve the resolution to accept the Federal Grant Dollars, if received, on behalf of the Drug Free Adams County Coalition by Allen/Harvey-Beversdorf. Motion carried by UVV.
4. **Behavioral Health/Administration – Review and/or approve the job description of the Clinical Records Technician position.** Director Cable provided an update to the HHS Board explaining that the job description for the Clinical Records Technician has changed over time due to State and Federal requirements changing. Director Cable also updated the HHS Board regarding the importance of reclassifying this position from grade 16 to grade 15. A discussion was held and a motion was made by Grabarski/Allen to approve the updated job description of the Clinical Records Technician position and to approve the reclassification from a grade 16 to a grade 15. Motion carried by UVV.
5. **Administration – Discuss and/or approve to request to proceed with wage reclassification request for the Records Technician, Resource Specialist, Disability Specialist, and Elder Benefits Specialist positions.** Director Cable updated the HHS Board on the positions and explained that the reclassification only occurs if and when the employee gains higher education in the field of their employment. The individual working in this position would be expected to perform their job at a higher skill level and have more responsibility. A discussion was held and a motion was made by Grabarski/Allen to have the agenda tabled to the next meeting and requested additional information be brought to the next meeting about the job descriptions for the HHS Board to review. Motion failed in a tie vote. A show of hands indicated that Grabarski, Allen and Gilner approved the motion and Roekle, Johnson-Schuh and Harvey-Beversdorf opposed the motion. A second motion

was made to approve the reclassification for the Resource Specialist, Disability Specialist, and the Elder Benefits Specialist positions by Johnson-Schuh/Harvey-Beversdorf. Motion carried with one opposing vote from Supervisor Grabarski.

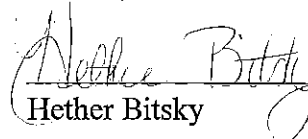
6. **Administration/Public Health – Update on filling the vacant Doctor position on the HHS Board.** Director Cable provided the HHS Board with an update concerning the doctor position being filled by a doctor from the Mound View Hospital and Clinic. Due to the time change of the meeting, the Mound View Hospital and Clinic is now able to recommend a doctor to sit on our HHS Board. Mound View will be contacting Director Cable within the next week.

7. **Next Regular Meeting Date** – Monday, July 13, 2015 @ 4:00 p.m.

Motion to adjourn at 5:30 p.m. by Grabarski/Allen. Motion carried by UVV.

*These minutes have not yet been approved by the committee.
Minutes respectfully submitted by Hether Bitsky.*

Heidi Roekle – Chairperson



Hether Bitsky

HEALTH INSURANCE STUDY COMMITTEE MINUTES

May 26, 2015 / 8:30 a.m.
Courthouse Conference Room A260

The meeting was called to order by Chair Edwards at 8:30 a.m. The meeting was properly announced.

Members present: Supervisor Edwards; AFG Representatives Mary Laird and Bill Heinz; Employees: Karen Bays, Michelle Harrison, Jodi Helgeson, Marcia Kaye, Wendy Newsom, Brenda Quinnell, Marylu Silka, Cheryl Thompson, Jani Zander

Motion by Newsom, seconded by Bays to approve agenda. Motion carried by voice vote.

Motion by Bays, seconded by Newsom to approve the HISC minutes from April 28, 2015. Motion carried by voice vote.

Laird discussed the various areas that had been requested at the last meeting:

- HRA Funding Analysis Report (FAR) – There was an error on data input so the figures were not accurate. Will provide April and May figures at the June meeting.
- **Handout 1** – Comparison of NACO and County insurance plans showing benefit coverage, deductibles, Rx, employee contributions, monthly premiums.
- **Handout 2** – Comparable County Fringes Benefits – similar to HO1 but for other counties (completed by Oconto County).

It was suggested that the County should get bids for dental and vision coverage since the last time was for the 2014 plan year.

AFG has asked for an early renewal estimate from WEA Trust. Hope to have information on that at the next meeting.

Discussion regarding prescription charges being changed. Per WEA, they had some prescriptions that were not changed at the first of the year but should have been. They will not go back and request additional payment but will continue to review and update prescriptions most likely on a quarterly basis, so some Rx could change from one plan to another. If prescription cost is less than the tier maximum, employees should only be charged the amount of the prescription. Laird will request an updated Rx list and forward it to Kaye for distribution.

Question regarding having a three-tier plan quoted for health coverage. This has been looked at in the past but in order to have employee, employee +1, and family coverage, the cost of the family coverage generally increases a great deal. County has historically decided to just go two tier.

- **Handout 3** – Sample Total Compensation letter – AFG software system can run a similar letter to show employees what the cost of wages and benefits are on an annual basis. It was mentioned that the Skyward system can also do this type of report as it has been done in the past.

- **Handout 4** – Renewal for Lincoln Financial Life renewal – Quote went up from .22 to .256. Overall it may seem ‘large’ but especially considering our population base (aging workforce), that’s not bad at all. Currently the plan renews in July. Laird indicated she would see if Lincoln would be willing to go an 18 month contract period through 12/31/16 so it would renew at same time as all other coverages.

Wellness Committee update – The “Get Active Challenge” started May 6 through June 3 and only 15 are active. The committee purchased two more blood pressure kits so each location has their own on hand. Adopt-A-Highway clean-up event went well; 9 people helped. Next focus is on fresh fruits and vegetables and Farmer’s Markets. Relay for Life is June 19 and looking for employees that want to be on the Adams County Wellness team.

Next meeting date will be Tuesday, June 23, 2015 at 8:30 a.m.

Topics for next meeting: Experience rating from WEA and benchmark update.

Motion by Newsom seconded by Zander to adjourn the meeting at 10:00. Motion carried by voice vote.

Respectfully submitted,



Marcia Kaye
Co-recording secretary

*These minutes have not yet been approved by the Health Insurance Study Committee.
Electronic and hard copy given to County Clerk's Office 6/17/15*

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

THURSDAY, JUNE 11, 2015 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI

MEMBERS PRESENT: Larry Babcock ~ Chairperson
Florence Johnson ~ Vice-Chairperson
Jake Roseberry
Dan Wysocky
Mark Hamburg ~ Excused at 10:27 a.m.

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner and Bob Buerger

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, June 11, 2015.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, ROSEBERRY, WY SOCKY AND HAMBURG. ALL MEMBERS PRESENT.

APPROVAL OF AGENDA: *Motion by Hamburg to approve the Agenda as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (MAY 14, 2015): *Motion by Johnson to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for May 14, 2015 Regular Monthly Meeting, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

REVIEW & ACT ON WASH BAY PROPOSALS: Short Elliott Hendrickson the Engineering Firm that designed the Highway Facility submitted three options for the wash bay:

- Option 1: Repair floor
- Option 2: New Wash Bay Addition
- Option 3: New Wash Bay Building

Motion by Hamburg to table until next month and to have the Highway Commissioner get more information concerning option 1 reference relocating gas line and to find out if the chemical can be stored in the same room, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.

REVIEW & ACT ON COUNTY ROAD P (CTH B – CTH G) DESIGN: County Road P (CTH G – Marquette County Line) construction project should be completed in 2016. Design for County Road P (CTH B – CTH G) would need to get started if this project would be let for bids in 2017. *Motion by Hamburg to have the Highway Commissioner discuss with Ayres Associates the design costs for County Road P (CTH B-CTH G) Project and bring back to Highway Committee for review and action, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
JUNE 11, 2015 ~ 9:00 A.M.**

P59

REVIEW & ACT ON COUNTY ROAD Z & STATE ROAD 82 – STREET LIGHT:

State Road 82 Bridge Project will relocate County Road Z approximately 300' east of its current location. Currently County Road Z does have a street light at this location and the State question to the County is: Does Adams County want the intersection designed with lighting? Adams County will be responsible for all maintenance and costs associated with the lighting. *Motion by Wysocky to notify the State that Adams County Highway Department does want the design to include the street light and the Highway Committee understands that the Highway Department would be responsible for maintenance and other costs associated with the light, second by Hamburg. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON HIGHWAY ASE CERTIFICATION POLICY:

On 6/2/15 Executive & Admin/Finance Committees held a joint meeting and discussed certifications and concluded that certifications are not to be compensated separately and were taken into consideration when positions were placed into the WIPFLI Wage Structure. Highway Department does have an ASE compensation policy that will need to be rescinded or revised. *Motion by Hamburg to revise the Adams County ASE Certification August 2012 Shop Foreman: rescind ASE Certification wages and under Registration and Test Fees to change two attempts to one attempt, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED. Motion by Hamburg to revise the Adams County ASE Certification August 2012 Mechanics: remove Wages and Wage Adjustments, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REVIEW & ACT ON STATE OF WIS. DEPARTMENT OF TRANSPORTATION

TMA (TRAFFIC MAINTENANCE AGREEMENT): Commissioner reviewed with the Highway Committee the Wis. Department of Transportation 2015 State Traffic Maintenance Agreement for additional funds for the South West Region Pavement Marking. *Motion by Wysocky to approve and sign the 2015 South West Region Pavement Marking Traffic Maintenance Agreement (TMA) additional funds for the amount of \$70,300.00, second by Roseberry. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Shaping CTH G (North of CTH C)
- Shaping CTH G (North of STH 82)
- Patching
- CTH M: Culvert plugged West of 5th Avenue
- Seal Coating Lincoln County (3 days)
- Seal Coating Wood County (3 days)
- PBM (no response back)
- CTH K Drainage
- CTH M: West of 6th Avenue a truck (not ours) tipped over

FINANCIAL REPORT: *Motion by Roseberry to approve the May 2015 Financial Report as audited, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
JUNE 11, 2015 ~ 9:00 A.M.**

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. *Motion by Wysocky to approve the Monthly Check Summary report as presented, second by Roseberry. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- Wash Bay
- County Road P (CTH B- CTH G) Design

SET NEXT MEETING DATE AND ADJOURN: *Motion by Wysocky, second by Roseberry, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, July 9, 2015 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 10:50 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

Joint Executive and Administrative & Finance Committee Meeting

June 11, 2015, 2015 – 1:00 p.m.

Adams Courthouse - Conference Room A-230
400 Main St., Friendship, WI 53934

MINUTES

John West, Chair, called the meeting to order at 1:03 p.m.

Pledge of Allegiance. The meeting was properly announced.

Committee members present: Allen, Babcock, Grabarski, Stuchlak, West, and Johnson. Hamburg and Kotlowski are excused.

Others present: Marcia Kaye, Personnel Director; Ken Wagner, Corporation Counsel; Diane Heider, recording secretary; Supervisor Heidi Roekle; Phil McLaughlin, Zoning Administrator; Diane Cable, Health & Human Services Director; Dennis McFarlin, citizen; and Karl Nollenberger of GovHR USA.

Motion by Grabarski, seconded by Allen to approve the Agenda. Motion carried by unanimous vote.

Agenda item 6. Motion by Stuchlak, seconded by Grabarski to approve Minutes of the May 11, 2015 Joint Administrative & Finance and Executive Committee meeting. Motion carried by unanimous vote.

Agenda item 7. County Manager/Administrative Coordinator Job Description. Nollenberger presentation, pointing out discrepancies and requesting committee direction. Discussion.

Motion by Allen to add to the job description the requirement for a Bachelor's Degree. Motion failed for lack of a second. Discussion. Motion by Babcock, seconded by Allen, to include the "Bachelor's Degree, Masters Degree preferred, in Administration or closely related field, with a minimum of eight years' administrative management and/or financial experience, preferably in government." West, Babcock, Johnson and Allen voted yes; Stuchlak and Grabarski voted no. Motion carried by vote of 4-2.

Motion by Grabarski, seconded by Stuchlak to amend the County Manager/Administrative Coordinator job description, #3 of Required Qualifications, to read, "Extensive experience with governmental accounting and GASB standards." Motion carried by unanimous vote.

Discussion continued regarding job description. West called to bring the job description back to the County Board Agenda meeting next Tuesday, to (1) re-word language regarding GASB; (2) specifically state a Bachelor's Degree educational level is required, but a Master's Degree is preferred; and (3) require experience with government accounting.

Agenda Item 8. Timetable. Nollenberger discussed search schedule and described the GovHR process for advertising, screening applicants, performing initial interviews and background checks.

**These minutes have been approved by the
Joint Executive & Administrative & Finance Committee.**

Agenda Item 9. Discussion regarding interview options/dates. GovHR will provide a library of interview questions for the County to choose from when interviewing the 5 or 6 recommended candidates. Motion by Allen, seconded by Grabarski to schedule search schedule options and interviews for August 31 and September 1, 2015. Motion carried by unanimous vote.

Agenda Item 10. Discussion regarding salary for the position of County Manager/Administrative Coordinator. Motion by Allen, seconded by Grabarski, to advertise annual salary at \$94,000, plus or minus, depending on educational level and background. West, Babcock, Johnson, Grabarski and Allen voted yes; Stuchlak voted no. Motion carried, 5-1.

McFarlin gave citizen input. Allen inquired whether McFarlin would be interested in serving as a citizen member. McFarlin declined because of his contractual relationship with the court system.

Discussion continued. Nollenberger requested that the Committee consider an employment agreement, and his recommendation for ad placement locations and options. Kaye was asked to obtain sample Employment Agreements from other Counties. Motion by Babcock, seconded by Allen to approve ad placement options. Motion carried by unanimous vote.

Agenda Item 11. Approval of job announcement. Motion by Allen, seconded by Grabarski to approve the Job Announcement with changes incorporated. Motion carried by unanimous vote.

Discussion continued. Nollenberger requested input for the Profile, page 4, Management Style and Personal Traits. Allen suggested the ability to interface and put department heads in their place; Grabarski suggested it's someone to be answered to, someone who understands the departments, complexities, and how to improve the county – being cooperative without being competitive; West suggested good leadership skills, able to build a team of department heads – being tough yet serve fellow managers.

Roekle left the meeting at 3:06 p.m.

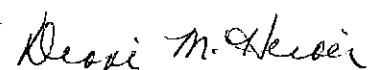
Nollenberger will edit the Profile and send a draft to the Committee by tomorrow, including that a Bachelor's degree MAY be required, because it has not yet been approved by the County Board.

Item 12. Action item for next month: Discuss and/or act on Interview Options and questions; Discuss and/or act on Employment Agreement.

The next joint meeting date is set for July 7, 2015 at 9:00 a.m.

Item 13. Motion by Allen, seconded by Babcock to adjourn the meeting at 3:18 p.m. Motion carried by unanimous vote.

Respectfully submitted,



Diane M. Heider
Recording Secretary

**These minutes have been approved by the
Joint Executive & Administrative & Finance Committee.**

Joint Executive and Administrative & Finance Committee Meeting

July 7, 2015, 2015 – 9:00 a.m.

Adams Courthouse - Conference Room A-230

400 Main St., Friendship, WI 53934

MINUTES

Joe Stuchlak, Chair, called the meeting to order at 9:02 a.m.

Pledge of Allegiance. The meeting was properly announced.

Committee members present: Allen, Babcock, Grabarski, Stuchlak, West, Kotlowski and Johnson. Hamburg is excused.

Others present: Marcia Kaye, Personnel Director; Ken Wagner, Corporation Counsel; Diane Cable, Health & Human Services Director; and Diane Heider, recording secretary.

Motion by West, seconded by Kotlowski to approve the Agenda. Motion carried by unanimous vote.

Motion by Allen, seconded by Babcock to approve Minutes of June 2, 2015 and June 11, 2015. Motion carried by unanimous vote.

New correspondence: email from Karl Nollenberger regarding status of executive search.

Agenda Item 9. Stuchlak referenced the GovHR USA "Interview Process Options" contained in the agenda packet. Discussion.

- Combine Options #1 and #4. Tours on August 31st are to be conducted by Department Heads in small groups of three or four, depending on the number of applicants, each starting at the same time at a different location. Back to County Board room for lunch where Department Heads can meet as a group with candidates together. Then, Department Heads can have a Q&A session with individual candidates after lunch. Feedback from Department Heads can be provided to the review committee following the afternoon sessions.
- Option #2. Interviews will take place September 1st before the full County Board. The joint committee will highlight or strike interview questions provided by Nollenberg, and present to Marcia Kaye by July 27, 2015. Kaye will consolidate and provide to Joint Committee for August 12 meeting.
- Strike Option # 3.
- Strike Option #5.
- Option #6. The second interview with 2-3 candidates may take place later the same day of interviews if appropriate
- Strike Option #7.
- Strike Option #8.
- Option #9. Instruments. Karl Nollenberger attended by telephone. The Committee wants Nollenberger to administer two instruments prior to the candidates coming for interview: (1) the Hypothetical Questions, and (2) the Thomas-Kilman Conflict Mode and Kolb Learning Styles Inventory.
- Strike Option #10.

**These minutes have not yet been approved by the
Joint Executive & Administrative & Finance Committee.**

General discussion regarding reimbursement of travel/hotel/meal expenses for candidates and spouses. No action was taken.

Agenda Item 10. Employment Agreement. Kaye referenced the sample agreements contained in the agenda packet. Discussion. Stuchlak proposed that the joint committee provide recommendations of agreement items to include to Kaye by July 27, who will work with Corp Counsel to submit a draft agreement for review at the August 12 Joint Meeting.

Agenda Item 11. The Administrative & Finance Committee members were excused at this time.

Agenda Item 12. Discussion regarding designating degreed positions as being either exempt or non-exempt. With the possibility of change in the law, this item was postponed.

West was excused from the meeting at 10:09 a.m.

Agenda Item 13. Corporation Counsel monthly report.

Agenda Item 14. Personnel Director monthly report. Handout.

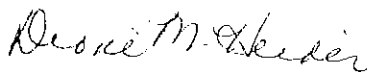
Next meeting is scheduled for August 12, 2015 at 1:00 p.m.

Agenda item #17. Action items for next joint meeting:

- (a) Discuss and/or act on reviewing and choosing interview questions for the position of County Manager/Administrative Coordinator;
- (b) Discuss and/or act on Employment Agreement for the position of County Manager/Administrative Coordinator.

Agenda Item #18. Motion by Babcock, seconded by Allen to adjourn the meeting at 10:31 a.m. Motion carried by unanimous vote.

Respectfully submitted,



Diane M. Heider
Recording Secretary

LAND & WATER CONSERVATION COMMITTEE MEETING

June 8, 2015 – 1:00 P.M.

Courthouse Conference Room: A231

Minutes

The meeting was called to order by Chair Stuchlak at 1:01pm. Pledge of Allegiance was conducted.

Present: Joe Stuchlak, Onie Karch, Paul Pisellini arrived at 1:10pm, Dan Wysocky, Wally Sedlar, Michelle Harrison, Reesa Evans, Heidi Roekle, Barb Morgan, Kevin Bork, Ken Wagner, Corp Counsel were all present. *Concerned citizens:* Don Fornasiere, Richard Matzke, Bill Euclide. *Technical advisors:* Fred Heider, North Central Planning Commission, Meagan Duberstein, NRCS.

Motion by Morgan/Wysocky to approve the agenda, but amending the agenda to move item #15 first so Ken Wagner is able to speak about the MOU. Motion carried by unanimous vote.

Motion by Karch/Roekle to approve the minutes of May 11, 2015. Motion carried by unanimous vote.

Public participation as we go.

Discuss and/or act on Memorandum of Understanding between Tri-Lakes Management District and Adams County. Ken Wagner, Corp Counsel stated that last week Monday a meeting occurred between Sedlar, Nickel, Phillippi, Hamman and himself in regards to the Adams County Property where Tri-Lakes Weed Harvesters are parked. Wagner stated that a MOU needed to be put in place for liability reasons. He explained that there were a few corrections that were needed. He stated that the word “dam” needed to be removed and it should just state Adams County property. Sedlar stated that the agreement should not be perpetual. He suggested annually. Wagner stated that he is not stating that it should happen or not (Tri-Lakes being able to park their equipment on the property) but there is a letter from 1999 that does give them the right to park it their now, and Adams County needs to cover themselves. Discussion took place. Motion made by Roekle/Bork to remove the word “dam” and #6. should read, “This Memorandum of Understanding shall be reviewed annually on March 1st unless terminated by either party upon giving not less than thirty (30) days’ notice as follows:” Motion carried by unanimous vote.

Report on Wildlife Abatement and fence project. None

Report on NRCS- Meagan stated that 2015 EQUIP is finished and they are starting on 2016 funds. All the field visits are completed and all looks good. Reminder about the upcoming local work group, this meeting helps to prioritize which projects get funded. Client gateway is software that allows clients to fill out forms online so they no longer have to come to the office just to fill out forms.

Report on WDNR- None

Report on L&WC department activities- report in packet.

Report on Central Wisconsin Windshed Partners- no report, next meeting is June 11, 2015

THESE MINUTES HAVE BEEN APPROVED

Report on Golden Sands Resource Conservation and Development- May 19th meeting was not well attended. Evans reported that Kaycie Stushek (AIS Coordinator) is leaving. Dillon Epping is taking over for her. Eric from UWSP gave a presentation. CBCW person was hired but did not show for training, there is still an opening for Castle Rock boat landing. Next meeting is in July.

Report on USDA Farm Services Agency- No report, next meeting is in July.

Report on Duck Creek Activities- Bill Euclide reported, 501 3(c) is complete. Last meeting Sedlar spoke to the group about his findings after he walked Section 26 and a 40 acre section in lower bottom. The group still has questions as to water flow. Joe Stuchlak will be representing Adams County at the River Alliance meeting in June 20th to show how important County involvement is. Duck Creek is one of the many sites throughout WI that is being funded through the state for phosphorus testing. June's meeting will be held at Joe's Dam Bait shop.

Discuss and/or act on cost share agreement for Gary Barnes – windshed project. Motion by Morgan/Pisellini to approve the cost share in the amount of \$1134.35. Motion carried by unanimous vote.

Discuss and/or act on MFL monies resolution and addendum. Discussion took place. Motion made by Morgan/Karch to approve the resolution and addendum. Date for County Board meeting should be June 16th not the 23rd. (Correction was made on resolution immediately) Motion carried by unanimous vote.

Discuss and/or act on the LWRM Plan presented by Fred Heider. Sedlar and Heider explained the draft plan that was presented in the committee packet. This is a 10 year plan. Both the Technical and Citizen Advisory Committees met. These groups set goals. Next step is to have a hearing for public comment. Then the plan will be presented to the state board in August. Finally County Board will review the plan. Public hearing is June 25th at 5:30pm at the Community Center. This Wednesday the public hearing will be published in the local newspaper, this notice contains the link of the LWRM draft plan. Another copy will be available at the Library. Motion made by Roekle/Pisellini to move forward with working on the plan. Motion carried by unanimous vote.

Discuss and/or act on Lake Camelot drawdown. Sedlar explained that he received from Tri-Lakes Management a check and a list of 36 names of landowners on Lake Camelot that will be doing projects that require the lake levels to be lowered. Sedlar requested detailed information for each project and has not received this detailed information. Sedlar explained that he did not want to lower the lake levels if there wasn't more commitment from the landowners that the projects would be completed. Discussion took place. Stuchlak stated his opinion was to not move forward until more information was received. Morgan and Stuchlak noted that last week they took a boat ride around the lakes and saw firsthand that not many properties were meeting the requirements of the shoreline protection ordinance. **Motion made by Morgan/Bork to not have Sedlar request for a drawdown unless a minimum of ten permits are received by Tri-Lakes. Deadline will be by next month's committee meeting, July 13, 2015.** Motion carried by unanimous vote.

Financial report- Discussion took place. In contracted services it shows a negative \$2000, this shows the deposit from Land Information for the GPS unit. Under AIS revenue it shows 52,067.86. This amount is the reimbursement from the DNR for 2014. This will get corrected.

THESE MINUTES HAVE BEEN APPROVED

Motion made by Roekle/Karch to approve the financial report. Motion carried by unanimous vote.

Discuss and/or act on Cost-Share Funds transfer from Columbia County. Last year Columbia County used \$20,000 of our funds, this year we are able to use those funds, so we requested to transfer that money back to our county. Motion made by Roekle/Wysocky to approve the transfer of the funds from Columbia. Motion carried by unanimous vote.

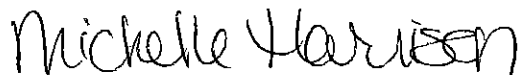
Communications: Sedlar stated that the boundary lines for property on Lake Camelot/Upper and Lower and Fawn have been established. A copy of a letter has been sent to the adjacent landowners. There are issues for Lake Camelot that are in the process of being resolved. Work on Cottonville dam berm should be starting soon. The contractors for Sherwood and Arrowhead have been lined up. July 20th Sherwood will start and then Lake Arrowhead will follow. Sedlar took a water sample at the outlet of the Fish Farm. It was sent in to the UWSP lab. The department has received the GPS unit. Other departments are requesting the use of the GPS unit. Sibilsky is working with these departments. Stuchlak stated that a log should be kept of time spent with the other departments. A fact finding meeting has been set for June 9, 2015 for key players involved with the Friendship dam/lake.

Items for next month's Land and Water Conservation Committee meeting: Lake Camelot Drawdown, LWRMP

Next meeting date: July 13, 2015 at 1:00pm in room A231

Motion by Roekle/Morgan to adjourn at 2:40p.m. Motion carried by unanimous vote.

Respectfully submitted,



Michelle Harrison
Recording Secretary

THESE MINUTES HAVE BEEN APPROVED

LAND & WATER CONSERVATION COMMITTEE
PUBLIC HEARING
June 25, 2015 – 5:30 P.M.
Adams County Community Center, 569 N Cedar St, Adams WI

Minutes

The meeting was called to order by Chair Stuchlak at 5:30p.m. Pledge of Allegiance was conducted.

Roll Call- Present: Joe Stuchlak, Onie Karch, Barb Morgan, Kevin Bork, Wally Sedlar, Michelle Harrison, Reesa Evans, Chuck Sibilsky were all present.

Public attending: Don Fornasiere, Dave and Robin Skala, John and Rachel Wallendal. *Technical advisors:* Fred Heider, North Central Planning Commission

Harrison stated that the meeting was properly announced.

Chair Stuchlak asked if everyone who wished to voice their opinion had signed the appearance form.

The purpose of this hearing is to hear and consider additions to the Adams County Land and Water Resource Management Plan 2016-2026. Each person who wishes to state their opinion will be given 3 minutes to speak.

Don Fornasiere asked about the statement on page 21, the paragraph that addresses Lake Arrowhead, Lake Sherwood and Friendship Lake listed on the impaired waters list. Don feels that 14 mile creek should be added as a contributor to sources of pollution. He feels that the lakes are not solely polluted due to residential non-point sources.

Discussion took place and Don's comments were so noted.

Robin Skala was given more time to comment on the plan. Comments will be taken up to the next land and water committee meeting, July 13th, 2015.

John Wallendal commented that Wally did a great job with putting this plan together.

Stuchlak commented that the Wisconsin River was not mentioned nearly enough. Wally pointed out that it was discussed on page 20 in regards to the TMDL. Stuchlak stated that many banks along the river are sloughing off. Stuchlak also stated that he felt that the goals that were listed, wind erosion should be a higher priority than number 7. Heider stated the committee has the right to change the priority of the goals listed. The order they are listed is how the Citizen Advisory group voted on them.

Discussion took place about getting the community more involved with farmer led initiatives. There is no cost in leveraging knowledge stated Wallendal.

Next meeting date: July 13, 2015 at 1:00pm in room A231

Motion by Morgan/Karch to adjourn at 5:55p.m. Motion carried by unanimous vote.

Respectfully submitted,



Michelle Harrison
Recording Secretary

THESE MINUTES HAVE BEEN APPROVED

**Adams County Library
Board Minutes
05/26/2015**

The meeting was called to order by President Mary Nelson at 1:00 p.m. Present were Nelson, Challoner, Edwards, Townsend, Peterson, Heideman, and Kreten. Director Foley was an excused absence.

President Nelson verified that the meeting was properly announced. She noted that this month's meeting was held in room #103.

Public input was invited. No one from the public was present.

Recommended Actions: minutes, bills and financial report:

Motion to approve the agenda was made by Townsend and 2nd by Edwards. **Motion carried.**

Motion to approve April, 2015 minutes was made by Challoner and 2nd by Kreten. **Motion carried.**

Motion to approve April, 2015 financial report was made by Townsend and 2nd by Heideman. **Motion carried.**

Recent bills were distributed for initialing & reviewing. There was no discussion.

Communications and Reports:

There were no communications and reports but it is noted that Director Foley was absent due a funeral. Marilu Silka will take her place and give her reports.

South Central Library System report:

Nelson reported that the May SCLS meeting will be on May 28th and she will give a report at the June meeting.

Director's Report:

- Circulation was down about 20% for the year. This seems to be consistent with other libraries in the system.
- The Amazon Book Store was discussed. **Better World Books** will buy our donated/weeded books for an average of \$3.90 each. Discussion followed. A **motion** was made by Heideman and 2nd by Townsend to discontinue Amazon sales and go with Better World Books for sales. **Motion Carried.**
- The Adams County Library Budget is on track for 2015. The library Debit card has expired and a new one has been applied for.

- Jeff Wavrunek has returned 2- I-Pads that he had in his possession. Discussion on how to use the returned I-pads will be tabled until the June meeting. He still has material out of the library and efforts will continue to get them back.
- Technical weeding – Some desktop computers and ancillary equipment were updated. Four laptops are also being updated.

Review of the Adams County Library Personnel Policy:

Marcia Kaye, Personnel Director has reviewed the Personnel Policy and all references to the **contract** has been blue lined and will be removed from the policy. **Motion** was made by Challoner and 2nd by Heideman to approve the policy. **Motion carried.**

Review of the Strategic Long Term Plan will be moved to the June agenda.

The Adams County Book sale will be on July 31st and August 1, 2015. The bake sale will be on Friday July 31st. Customer Appreciation Day will be on August 1st. Set up for book sale will be on July 30th. Food donations are appreciated.

Identify possible upcoming items for future meetings:

- A. Better World Book Sales
- B. ACL Book Sale
- C. Review of Time Off policy
- D. Review of Strategic Long Term Plan
- E. Budget
- F. I-Pads
- G. Review of Strategic Long Term Plan
- H. Customer Appreciation Day
- I. On-line fine payments

The next Adams County Library Board meeting will be on June 22, 2015 at 1:00 p.m.

Motion was made by Heideman and 2nd by Townsend to adjourn the meeting. **Motion carried.**

Meeting was adjourned at 1:55 p.m.

Respectfully submitted:



Kathleen Challoner, Secretary

| ITEM | CHECKING | SAVINGS | DONATION | CHECK NO |
|-----------------------------------------|----------|----------|----------|----------|
| BALANCE FORWARD APRIL | 1124.20 | 44903.94 | 30634.75 | |
| APRIL INCOME (DEPOSITED IN May) | | | | |
| CHECKING ACCOUNT DEPOSIT | 166.91 | | | |
| Amazon deposits | | 0.00 | | |
| SAVINGS ACCOUNT DEPOSIT | | 532.59 | | |
| Interest | 0.05 | 7.70 | 2.59 | |
| DONATION ACCOUNT DEPOSIT | | | 212.50 | |
| TOTAL | 1291.16 | 45444.23 | 30849.84 | |
| MAY EXPENDITURES | | | | |
| Walmart (5/5) DVD | -14.87 | | | #1109 |
| Century Springs (5/18) water (2 months) | -77.25 | | | #1110 |
| ShopKo (5/20) DVD (debit) | -26.36 | | | |
| A-F Cty Mkt (5/26) coffee (debit) | -25.71 | | | |
| Shopko (5/26) DVD (debit) | -21.09 | | | |
| Mr. Steve Productions (5/6) program | | | -275.00 | #450 |
| Oriental trading (5/8) prizes | | | -48.97 | #451 |
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| TOTAL (MAY BALANCE FORWARD) | 1125.88 | 45444.23 | 30525.87 | |
| MAY CASH INCOME | | | | |
| COPIES | | | | 306.95 |
| FINES | | | | 324.95 |
| DONATIONS & GRANTS | | | | 25.40 |
| REPLACE CARDS | | | | 10.00 |
| LOST/DAMAGED | | | | 722.00 |
| BOOK SALE | | | | 108.13 |
| EXPENSES | | | | -125.61 |
| MISC | | | | 125.50 |
| TOTAL MAY INCOME | | | | 1497.32 |
| AMAZON POSTAGE -55.34 | | | | |
| ACTIVITIES & CIRCULATION | | | | |
| Reference Questions | 875 | | | |
| Holds placed within the system | 1869 | | | |
| Holds filled within the system | 1532 | | | |
| Total Circulation | 9068 | | | |
| Outerlibrary loan photocopies | 0 | | | |
| Outerlibrary loans | 52 | | | |
| Microfilm Used in House | 12 | | | |
| Copies | 1200 | | | |
| New Borrowers | 28 | | | |
| Total volunteer hours | 75 | | | |
| Computer users (in house and wireless) | 3760 | | | |
| Patron count | 4396 | | | |
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P72

[illegible]

MAY 2015 CASH

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|--------|-------------------------------------------------------------------------------------------------------------|--|--|--|--|--|--|--|
| 1-May | Lost book, "Treasure box" \$20.00 pd by Sheila Reichoff | | | | | | | |
| 1-May | Damaged items, \$1.00 partial payment Dustin Bjorkman | | | | | | | |
| 4-May | Lost books, \$259.00 check from Adams County Clerk of Court (Joshua Lisney) pd in full | | | | | | | |
| 7-May | Lost DVD, \$15.00 received from Gay Strandemo | | | | | | | |
| 8-May | Lost PB, \$5.00 pd by Angel Jahn | | | | | | | |
| 27-May | Lost items, \$422.00 check from Adams County Clerk of Court (Anthony Kelley) \$19.00 will be pd to DeForest | | | | | | | |
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| 5-May | OLL postage -16.02 | | | | | | | |
| 7-May | Cty Mkt -supplies -15.99 | | | | | | | |
| 8-May | Ace Hardware supplies -3.15 | | | | | | | |
| 21-May | Misc postage -3.00 | | | | | | | |
| 22-May | OLL postage -5.12 | | | | | | | |
| 27-May | Diane P for cleaning supp -7.00 | | | | | | | |
| 29-May | Cty Mkt -supplies -19.99 | | | | | | | |
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**Adams County Library
Board Minutes
06/22/2015**

The meeting was called to order by President Mary Nelson at 1:00 p.m. Present were Nelson, Challoner, Townsend, Peterson, Kreten and Director Foley. Edwards and Heideman were excused absences.

President Nelson verified that the meeting was properly announced. Public input was invited.

It is noted that no one from the public was present.

Recommended Actions: minutes, bills and financial report:

Motion to approve the agenda was made by Townsend and 2nd by Kreten. **Motion carried.**

Motion to approve May, 2015 minutes was made by Nelson and 2nd by Townsend. **Motion carried.**

Motion to approve May, 2015 financial report was made by Challoner and 2nd by Townsend. **Motion carried.**

Recent bills were distributed for initialing & reviewing. There was no discussion.

Communications and Reports:

There were no communications and reports.

South Central Library System report:

Nelson reported that SCLS had a 2014 audit review. Minor revisions in the office manager's duties were made to allow for more oversight. Overall the audit shows Good Practices and SCLS is in a stable financial position.

Hutchinson Library of Randolph has village approval to leave the Mid-Western System. The petition to join SCLS is proceeding. SCLS Board will vote on adding Hutchinson at their June 25th meeting.

Gary Poulson, an SCLS member for 12 years, has resigned.

Director's Report:

- Circulation was down about 20% for the year. This seems to be consistent with other libraries in the system.
- Better World Books will buy our donated/weeded books for an average of \$3.90 each. We have packed up 13 boxes for shipment. BWB's will pay shipping charges and provide boxes. The payment for these books will be made on a quarterly basis.
- Jeff Wavrunek has sent us 2 I-Pads and a check for 63.00 to cover his overdue items. Account is closed.
- E-payments collected will be sent to the library on a quarterly basis.

- The Adams County Library Budget process is starting for 2016. Erin will contact Cindy Phillipi regarding how to show expenses against income not coming from the county.
- Two student workers are leaving our employment in August and 3 new students have been hired. Cassie Williams, Keegan Harlow and Kaitlyn Klopotek will be starting in August/September.
- Donor plaques have been ordered. They will be approximately 8 ½ by 11 inches.
- A memo will be sent to all library employees reminding them of the time off rules.
- Stephanie Klopotek will be attending the LSTA meeting at the Heidel House Resort 2 days in September. This conference is for library staff that work with children's programming. Mileage will be reimbursed.
- One working computer in the computer lab will be moved to the work room to allow for staff use.

Review of the Adams County Library Strategic Long Term Plan:

Motion was made by Nelson and 2nd by Townsend to move the review/approval of the 2015-2020 Strategic Long Term Plan to the July meeting.. **Motion carried.**

The Adams County Book sale will be on July 31st and August 1, 2015. The bake sale will be on Friday July 31st. Customer Appreciation Day will be on August 1st. Set up for book sale will be on July 30th. Food donations are appreciated. Jean Heideman has indicated the she will donate the food for Library Appreciation Day. We thank her for this.

Identify possible upcoming items for future meetings:

- A. Better World Book Sales
- B. Annual ACL Book Sale
- C. Review/approval of Strategic Long Term Plan for 2015-2020
- D. Budget items
- E. Customer Appreciation Day
- F. Probation review for Adams County Library Director
- G. Adams County Library 5 Year Plan will be reviewed

The next Adams County Library Board meeting will be on July 27, 2015 at 1:00 p.m.

Motion was made by Nelson and 2nd by Townsend to adjourn the meeting. **Motion carried.**

Meeting was adjourned at 2:15 p.m.

Respectfully submitted:

Kathleen W Challoner

Kathleen Challoner, Secretary

JUNE 2015 CASH INCOME REPORT

[illegible]

JUNE 2015 DIRECTOR'S REPORT

| ITEM | CHECKING | SAVINGS | DONATION | CHECK NO |
|--------------------------------------------------|----------------|-----------------|-----------------|----------------|
| BALANCE FORWARD MAY | 1125.88 | 45444.23 | 30525.87 | |
| MAY INCOME(DEPOSITED IN JUNE) | | | | |
| CHECKING ACCOUNT DEPOSIT | 148.18 | | | |
| SAVINGS ACCOUNT DEPOSIT | | 1262.88 | | |
| Interest | 0.05 | 7.62 | 2.51 | |
| DONATION ACCOUNT DEPOSIT | | | 25.00 | |
| TOTAL | 1274.11 | 46714.73 | 30553.38 | |
| JUNE EXPENSES | | | | |
| DeForest PL (Lost DVD) 6/9 | -19.00 | | | #1111 |
| Walmart (DVD) debit card 6/4 | -20.96 | | | |
| A-F Cty Mkt(coffee) debit card 6/14 | -17.07 | | | |
| Century Springs (water) 6/19 | -38.00 | | | #1112 |
| Martin photo (book) debit card 6/8 | -29.95 | | | |
| A-F Cty Mkt (treats, ice for training) debit6/23 | -25.85 | | | |
| NSF check Arthur Schwabe 6/17 | -10.00 | | | |
| check #1113 VOID | | | | |
| Town of Rome (book) 6/19 | -14.00 | | | #1114 |
| Shopko (storage tubs-FOL) 6/9 | | | -107.55 | #452 |
| Money Magazine(GMB)6/19 | | | -25.00 | #453 |
| Oriental Trading (FOL) | | | -4.99 | #454 |
| Oriental Trading (FOL) | | | -33.75 | #455 |
| TOTAL (JUNE BALANCE FORWARD) | 1099.28 | 46714.73 | 30382.09 | |
| JUNE CASH INCOME | | | | |
| COPIES | | | | 253.75 |
| FINES | | | | 281.90 |
| DONATIONS & GRANTS | | | | 59.55 |
| REPLACE CARDS | | | | 26.00 |
| LOST/DAMAGED | | | | 940.43 |
| BOOK SALE | | | | 72.95 |
| EXPENSES | | | | -49.25 |
| MISC | | | | 179.00 |
| TOTAL JUNE INCOME | | | | 1764.33 |
| 0.00 | | | | |
| 0.00 | | | | |
| ACTIVITIES & CIRCULATION | | | | |
| Reference Questions | 900 | | | |
| Holds placed within the system | 2118 | | | |
| Holds filled within the system | 1846 | | | |
| Total Circulation | 10645 | | | |
| Outerlibrary loan photocopies | 0 | | | |
| Outerlibrary loans | 62 | | | |
| Microfilm Used in House | 0 | | | |
| Copies | 912 | | | |
| New Borrowers | 51 | | | |
| Total volunteer hours | 70 | | | |
| Computer users (in house and wireless) | 3881 | | | |
| Patron count | 4672 | | | |

Parks Committee Meeting Minutes
June 9, 2015
9:00 a.m. Castle Rock County Park

Call to Order: Meeting was called to order at 9:01 a.m., by Chairperson Eggebrecht.

The meeting was properly announced.

Roll Call: Committee Members: Bob Eggebrecht– Chairperson, Marge Edwards, Jake Roseberry, Lori Djumadi, and Robin Skala. Others Present: Fred Nickel – Parks Director, Darren Tolley – Petenwell Park Manager, Mark Miller – Castle Rock Park Manager, and Dennis Premo – Highway Department.

Approve the Agenda: Motion by Edwards/Djumadi to approve the agenda as presented. Motion carried by unanimous vote.

Approve Previous Meeting(s) Minutes: Motion by Djumadi/Edwards to approve the May 12 & 19, 2015, minutes as presented. Motion carried by unanimous vote. Djumadi questioned # 3 under Discussion on the April 14, 2015, minutes. Director read aloud the narrative in question that was taken from the meeting tape.

Motion by Eggebrecht/Edwards to deviate from agenda to item # 2 under the discuss and/or take action section. Motion carried by unanimous vote.

2. County Z Crosswalk at Castle Rock Park: Mr. Premo and the Castle Rock Park Manager recommended monitoring the vehicle and pedestrian traffic across Z from the Park with the newly developed campsites at this time. Pedestrian crossing signs are already posted in the area along with a 25 mph speed limit.

Committee to Discuss the Following Agenda Items:

- 1. Public Participation on Agenda Items:** None.
- 2. Committee Member Reports & Open Discussion on any Department operation(s):** Edwards asked if the shoreline ordinance requirements at Petenwell had been taken care of. Director responded that the main areas needing attention will be at Arrowhead and Castle Rock Park; Petenwell will have minimal work needed.
 Djumadi asked if traffic has been re-routed to Petenwell. Director stated the road needs to be repaired by the Town of Monroe before re-routing begins.
 Skala asked if everyone had received the letter from Bill Zoulek and the Patrick Lake Association regarding the volunteer work performed by the Association and

in appreciation for all the assistance provided by the South Outlying Caretaker, Tim Hodkiewicz. Director had not seen the letter so Edwards read it aloud. Skala requested a copy be placed in Hodkiewicz' personnel file. Skala also reported having called Mr. Zoulek and thanked him for his letter.

3. **Trails Report/RTA Grant:** Coordinator reported receiving a \$45,000.00 grant for the Petenwell Park ATV/UTV campground development project. Adams County now has \$105,000.00 to begin the project. Once the storm water permit is received the grubbing can begin on the initial 30 sites. New ATV/UTV maps will be developed soon with the new and relocated trails. All the snowmobile grants have been filed.
4. **Town of Rome Request, if any:** No request received at the Parks Department. Property Committee will be discussing at their next meeting.

Committee to Discuss and/or Act on the Following Recreation Agenda Items:

1. **Correspondences/Special User Facilities Request(s):** Motion by Edwards/Skala to approve the Grand Marsh Pathfinders request to hold their annual softball tournaments at Patrick Lake Park August 28-30, 2015, and September 4-6, 2015, and sell concessions per Adams County Ordinance # 6-2008, Section 1.6., providing proof of insurance is provided. Motion carried by unanimous vote.
3. **Employee Status Report(s):** Staff is hired and all is going well, revenues are up.
4. **Revenue Report, Expense Check Summary Report, and Expenditure Report:** Reviewed by Committee.

Eggebrecht left meeting at this time after turning meeting over to Vice Chairman Roseberry.

5. **Future Agenda Items:** Shoreline Ordinance, Outlying Parks Projected 2015 Projects and Costs.
6. **Set Next Meeting Date:** July 14, 2015.
7. **Adjournment:** Motion by Djumadi/Skala to adjourn at 10:02 a.m., and to take a short tour of Castle Rock Park. Motion carried by unanimous vote.

Submitted by,

Marge Edwards
Secretary

*Minutes prepared by Rita Kolstad, Parks Administrative Clerk.
These minutes have not been approved by the Parks Committee.*

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: July 1, 2015

The Adams County Planning & Zoning Committee was called to order by Chairman Joe Stuchlak at 12:00 P.M. on Wednesday July 1, 2015 at the property owned by Bruce Marti at 1960 17th Avenue in the Town of Adams. Mark Hamburg and Randy Theisen were absent. Barb Morgan made a motion to approve the agenda. Rocky Gilner seconded the motion. All in favor. Motion carried. After viewing the property, Barb Morgan made a motion to recess and reconvene in Room A260 at the Courthouse in Friendship, Wisconsin. Rocky Gilner seconded the motion. All in favor. Motion carried. Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee meeting to order at 1:00 P.M. with the following members present: Mark Hamburg, Larry Babcock, Rocky Gilner, Barb Morgan, Randy Theisen, and Jack Allen (for Al Sebastiani). Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Pledge of Allegiance. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll call. Public Hearings: Bruce E. & Martha E. Marti – Rezoning request of a portion of property (200' x 230') from a Conservancy District to a Recreational/Residential District of the Adams County Shoreland Wetland and Habitat Protection Zoning Ordinance to allow the existing use to become conforming and allow the replacement of the single wide manufactured home on property located in the NW ¼, SW ¼, Section 3, Township 17 North, Range 5 East at 1960 17th Avenue, Town of Adams, Adams County, Wisconsin. The Town of Adams had no objection to the request. Bruce Marti was present to state that his son currently lives in the existing mobile home dating to the early 1970's and wants to update with a newer manufactured home. Discussion was held. After an on-site investigation and completion and review of the Findings Checklist the combined total was 282. (Stuchlak-50; Morgan-57; Babcock-60; Gilner-60; Allen-55) The average of that combined total was 56.40. Randy Theisen and Mark Hamburg abstained from voting. **(A score of 48 (80%) or higher is required for a recommendation of approval)** Barb Morgan made a motion to approve the zoning change and forward that recommendation to the County Board for final action. Rocky Gilner seconded the motion. Roll Call. 5 – Yes. Motion carried. Derrick J. & Jenica M. Domask – Conditional Use Permit Request under Section 5-6B.03 (F) of the Adams County Comprehensive Zoning Ordinance to allow temporary rent or lease of a single family dwelling in an R2 Rural Residential District on property located in the SW ¼, SE ¼, Section 16, Township 14 North, Range 6 East, Lot 6 of CSM 4631 at 1043 Gillette Lane, Town of Dell Prairie, Adams County, Wisconsin. The Town of Dell Prairie did not object to the request. Jennifer Domask was present to explain the request along with the Terms and Conditions that renters are required to abide by. Rocky Gilner made a motion to grant the Conditional Use Permit. Larry Babcock seconded the motion. Discussion was held regarding placing conditions on the Conditional Use. It was the consensus of the Committee to use the verbiage from the owners Terms and Conditions, but also to add a restriction of no off road vehicles with the exception of snowmobiles. Roll Call Vote: 7 – Yes. Motion carried. Duane DeMott – Rezoning request of a parcel from an A1 Exclusive Agriculture District to an A3 Secondary Agriculture District for 8 acres and A1-15 Exclusive Agriculture District for the remaining 32 acres on property located in the SW ¼, NE ¼, Section 1, Township 15 North, Range 7 East on Fawn Drive, Town of Jackson, Adams County, Wisconsin. The Town of Jackson did not have any objections to the request. Jake Moody was present to explain that they plan to build a home in the wooded corner of the property, which will not interfere with the farming of the rest of the property. Jack Allen made a motion to approve the rezoning request and forward that recommendation to the County Board for final action. Mark Hamburg seconded the motion. Roll Call Vote: 7 – Yes. Motion carried.

Discussion was held regarding updating the manufactured home requirements in the Comprehensive Zoning Ordinance.

Chairman Stuchlak closed the Public Hearing portion of the meeting and stated that public participation would be taken as needed.

Randy Theisen made a motion to approve the minutes from the June 3, 2015 Committee Meeting. Barb Morgan seconded the motion. All in favor. Motion carried.

County Surveyor Greg Rhinehart presented his report for the month of June to the Committee. Barb Morgan made a motion to approve the Surveyor's report as presented. Randy Theisen seconded the motion. All in favor. Motion carried.

Register of Deeds Jodi Helgeson stated that her new staff member Julie Schnolis is doing an excellent job. Discussion was held regarding the aerial photo process. Ms. Helgeson feels that access wouldn't be likely until the first of the year.

Adams County Planning & Zoning
Committee Meeting Minutes
July 1, 2015
Page #2

Barb Morgan made a motion to approve the Register of Deed's and Land Information Reports as presented. Randy Theisen seconded the motion. All in favor. Motion carried.

Farmland Preservation: Mr. McLaughlin stated that he still needs more suggestions for Ad Hoc Committee members as he only received two.

Forestry District: Mr. McLaughlin stated that now that he is back from vacation, he will be making appointments with County Zoned Towns to explain the Forestry District. Discussion was held.

Planning & Zoning Updates: Matt Bremer spoke briefly advising the Committee that he has taken employment with Lincoln County. Discussion was held regarding possible upcoming revisions in the Shoreland Ordinance. Mr. McLaughlin discussed different avenues to explore regarding outside help with the buffer requirement compliance.

The Financial Report for the month of May was presented to the Committee for review and approval. Barb Morgan made a motion to accept the Financial Report as presented. Larry Babcock seconded the motion. All in favor. Motion carried.

Correspondence: None.

The next Committee meeting was scheduled for August 5, 2015 at 1:00 P.M.

Rocky Gilner made a motion to adjourn. Larry Babcock seconded the motion. All in favor. Motion carried.

Adjourned: 2:28 P.M.

Joe Stuchlak, Chair

Rocky Gilner

Barb Morgan, Vice-Chair

Larry Babcock

Randy Theisen

Mark Hamburg

Florence Johnson

Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Meeting was called to order at 9:00 a.m. by Chairman Repinski. The meeting was properly announced. Roll call: Gilner, Pisellini and Repinski present. Excused: Kotlowski and Djumadi. Also present: Wagner, Hamman, Nickel, Sedlar, Dennis Erickson, Don Fornasiere, Mrzena and Phillippi.

Motioned by Pisellini/Gilner to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Pisellini/Gilner to approve the May 13, 2015 minutes. Motion carried by unanimous voice vote.

Item #6 Open and act on bids for tax foreclosure property. Gilner opened and read 3 bids. Brewster bid \$10,000, parcel #024-01098, 1884 Hwy State Rd 13, \$1,000 down; Bocher bid \$2,653, parcel #030-03403, 1593 Kingswood Trl, \$265.30 down; Schohn bid \$1,710, parcel #030-4301,1323 Arrowhead, \$171 down. Motioned by Pisellini/Gilner to accept all 3 bids. Motion carried by unanimous voice vote.

Item #7 Discuss and/or act on building a new building for the Old Farmer's Antique Club. Pisellini requested to see the final drawings and know that the Fairboard approves with a written confirmation letter. All regulations must be met: state, county and village, as well as zoning. Draft drawings were shown to the Property Committee. Motioned by Gilner/Pisellini to allow moving forward with the project. Motion carried by unanimous voice vote.

Dennis Erickson left.

Present: Kotlowski at 9:36 a.m.

Item #8 Discuss and/or act on memo from Town of Rome regarding Arrowhead/Camelot property. Overview was provided by Nickel regarding the history of the property. Motioned by Gilner/Kotlowski to turn down the request to transfer property. Motion carried by roll call vote, 3 yes, 1 no. Voting yes, Pisellini, Kotlowski and Gilner. Voting no, Repinski.

Present: Eggebrecht at 9:40 a.m.

Present: Allen, Edwards at 9:45 a.m.

Item #9 Discuss and/or act on tree cutting proposal in Camelot. Motioned by Kotlowski/Pisellini to approve the tree cutting proposal in Camelot. Motion carried by unanimous voice vote.

Allen, Edwards left at 10:00 a.m.

Item #10 Discuss and/or act on planning/pulping the property on Deerborn Avenue in the forest management. Motioned by Pisellini/Gilner to approve the DNR forester proposal to pulp 28 acres. Motion carried by unanimous voice vote.

Eggebrecht left at 10:15 a.m.

Item #11 Discuss and/or act on date for Camelot property tour. Motioned by Kotlowski/Pisellini to set Camelot property tour date for June 30th at 8:30 a.m. to meet at the courthouse. Motion carried by unanimous voice vote.

P84. *Item #12 Discuss common pulping procedures.* Discussion took place; no action taken. To be placed on next month's agenda.

Item #13 Discuss and/or act on the ice damming and insulation issues at Health & Human Services. It is an ongoing issue and we may need to move forward with the contractor that we already have a quote from, as no one else is getting back to us. No action taken.

Item #14 Discuss and/or act on Petenwell Park Land Acquisition Plaque. Motioned by Repinski/Pisellini to make a plaque for the largest stewardship grant received and place in the main entry of the courthouse; Parks department is to handle this and pay for it. Motion carried by unanimous voice vote.

Item #15 Discuss and/or act on Fairgrounds bleachers. Met with engineer, waiting on written report. The bleaches are adequate to utilize.

Item # 16 Update on maintenance items. Hamman gave a verbal report as follows.

- Concrete on front approach fixed
- Sample testing on fairground run-off conducted
- Engineer update on bleachers, no action taken; no liability at this time
- Working on parking lot run-off issue at Health & Human Services
- Discussed tree cutting proposal; in-house versus outside cutter
- Met with the forester to draft a timber sale on the Deerborn property
- Fire alarm system update
- Windows open/temperature controls tampered with at H&HS

Wagner provided a copy of the memorandum between Tri-Lakes and the County of Adams. To be placed on the next meeting's agenda for discussion.

Next meeting date set for July 8, 2015 at 9:00 a.m.

Items on next agenda:

Discuss and/or take action on the Easton property;

Discuss and/or act on buildings planer/storage building and new building (commercial) for Old Farmer's Antique Club;

Safety documents;

Discuss the agreement on the memorandum between Tri-Lakes & City of Adams;

Discuss common pulping procedures.

Motioned by Kotlowski/Gilner to adjourn at 11:02 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have been approved by the committee.

CP\ck

S:\Property\PROPERTY MINUTES 2015\6-10-15 Property Minutes.doc

Property Committee Meeting/Tour Minutes

June 30, 2015 8:30 a.m. Room A160

Meeting was called to order at 8:30 a.m. by Chairman Repinski. The meeting was properly announced. Roll call: Gilner, Kotlowski, Pisellini and Repinski present. Djumadi was picked up at Rome Town Hall @ 9:00 a.m. Also present: Eggebrecht, Wagner, Hamman, Nickel, Sedlar, Jason Laubey, Don Fornasiere and Phillippi.

Motioned by Pisellini/Gilner to approve the agenda. Motion carried by unanimous voice vote.

Recess:

Motioned by Kotlowski/Repinski to recess meeting and leave for Town of Rome tour at 8:40 a.m. Motion carried by unanimous voice vote.

Town of Rome properties were toured in the order as follows:

- Lake Camelot, bridge north on Apache Ave.
- Kingsway Leisure Lane – upper Camelot/lower Sherwood
- Lake Sherwood, west on Queensway
- Lake Arrowhead

Djumadi left @ 10:30 a.m.

Reconvene:

Motioned by Kotlowski/Pisellini to reconvene at 12:50 p.m. Motion carried by unanimous voice vote.

Motioned by Kotlowski/Pisellini to adjourn at 1:35 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Recording Secretary

These minutes have not been approved by the committee.
CP\ck

P86

Public Safety & Judiciary Committee

Wednesday, June 10, 2015

9:00 a.m. – Conference Room A260

MINUTES

Chairman Allen called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Robert Eggebrecht, Marge Edwards, Jack Allen, Robert Grabarski, and Jerry Kotlowski

Others present: Carol Collins, Jane Gervais, and Marilyn Rogers

Motion by Grabarski to approve the agenda, seconded by Kotlowski. Motion carried by unanimous vote.

Motion by Edwards to approve the May 13, 2015 minutes, seconded by Grabarski. Motion carried by unanimous vote.

There was no public participation. There was no correspondence.

Emergency Management and Medical Examiner were the only departments present. Chairman Allen asked the committee if they were in agreement with moving to those departments first on the agenda and then returning to the departments not present today. Committee agreed.

Emergency Management – Jane Gervais – Present

Gervais provided the committee with the financial report for May. There were no questions. Discussion was held regarding Gervais attending the American Petroleum Institute Pipeline Emergency Response Forum/Training in Fort Worth, TX on June 23 & 24. Gervais explained that she was contacted by Enbridge and asked if she would attend the training to discuss the 2012 pipeline leak in Adams County. Attending the training will require Gervais to be gone for three days. Gervais stated expenses will be covered by a grant from Enbridge so there will be no costs the County will be responsible for. **Motion by Eggebrecht to approved the resolution for Gervais to attend the American Petroleum Institute Pipeline Emergency Response Forum/Training in Fort Worth, TX on June 23 & 24, seconded by Grabarski.** Discussion was held regarding a backup plan while Gervais is away. Gervais explained she will be accessible by phone and could ask Lenora Borchardt to cover while she is gone as she has filled in for her in the past. Committee suggested Gervais have a backup plan in place and make sure others know what that plan is. **Motion carried by unanimous vote.** Gervais inspected the tower sites and stated they look good. Gervais stated the access agreement for the Dell Prairie site needs to be looked at as there is a weed problem there, but it should be the owner's responsibility to take care of. Chairman Allen requested that Gervais find out what monies, if any, states and counties receive from pipelines and would like Gervais to provide an informational map of all the pipelines in Adams County to the County Board next month.

Medical Examiner – Marilyn Rogers – Present

Committee was provided with a written report and financial report for May. Rogers discussed the reports and answered questions. Rogers explained that she will be over in the school & professional expense line with the additional deputy on staff. Rogers informed the committee of several webinar trainings that the staff have been participating in. Discussion was held regarding establishing miscellaneous medical examiner fees. Rogers spoke with Corporation Counsel and it was determined that the fees were reasonable after checking what other counties charge. Committee recommended that Rogers speak with Cindy Phillippi to see what the next process is to implement the fees.

District Attorney – Tania Bonnett and Jonathan Barnett – Not Present

Bonnett and Barnett were unable to attend the meeting. Committee was provided with the financial report for May. There were no questions.

Eyes of Hope Shelter—Kris Steffens — Not Present

Steffens was unable to attend the meeting. There was no monthly report to review.

Family Court Commissioner — Dennis McFarlin — Not Present

The Family Court Commissioner was not scheduled to attend the meeting. Committee was provided with a written report for May. There were no questions.

Child Support — Janet Leja — Not Present

The Child Support Office was not scheduled to attend the meeting. Committee was provided with a written report and financial report for May. There were no questions.

Clerk of Circuit Court — Kathie Dye — Not Present

The Clerk of Circuit Court Office was not scheduled to attend the meeting. Committee was provided with a resolution to recognize Terry Reynolds for her years of service. **Motion by Grabarski to approved the resolution to recognize Terry Reynolds for her years of service to Adams County, seconded by Edwards. Motion carried by unanimous vote.**

Register in Probate — Terry Reynolds — Not Present

The Register in Probate Office was not scheduled to attend the meeting. There was no monthly report to review.

Sheriff's Office — Sheriff Wollin and Chief Deputy Fahrenkrug — Not Present

Wollin and Fahrenkrug were unable to attend the meeting. Committee was provided with the financial and animal control reports for May. There were no questions.

Motion by Kotlowski to approve vouchers and monthly expense reports as presented, seconded by Edwards. Motion carried by unanimous vote.

Identify upcoming agenda items: Committee requested that Eyes of Hope Shelter and District Attorney's Office be scheduled to attend the meeting in July as they were unable to attend June's meeting.

Set next monthly meeting date as July 8, 2015 at 9:00 a.m.

Motion by Eggebrecht to adjourn, seconded by Grabarski. Motion carried by unanimous vote. Meeting adjourned at 9:36 a.m.

These minutes have not been approved by Public Safety & Judiciary Committee.

Respectfully Submitted,

Robert Grabarski
Secretary

ADAMS COUNTY SOLID WASTE COMMITTEE
Wednesday, July 8, 2015, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Florence Johnson, Chair
Larry Babcock, Vice-Chair
Paul Pisellini

ABSENT Barb Morgan - Excused
Mark Hamburg - Unexcused

OTHERS PRESENT: Brenda Quinnell, SW Director
Bob Benkowski - Town of Rome
Terri Anderson - Town of Rome
Jason Reichhoff - Adams County Solid Waste
Chad Lawler - National Waste and Recycling Association
Greg Kobs - Adams County Solid Waste
Rick Bakovka - Town of Rome
Dean Veneman - SOAR
Mike Orminski - SOAR
Matt Zacher - SOAR

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair Florence Johnson at 6:00 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL: JOHNSON, BABCOCK, AND PISELLINI. MORGAN WAS EXCUSE, HAMBURG WAS UNEXCUSED.

NOTICE THAT THE COMMITTEE MAY DISCUSS AND ACT ON ANY AGENDA ITEMS LISTED

APPROVAL OF AGENDA: *Motion by Pisellini, second by Babcock, to approve the agenda as presented. All in favor; motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM THE JUNE 3, 2015 REGULAR SOLID WASTE MEETING: *Motion by Babcock, second by Pisellini, to approve the Open Session minutes as presented for the June 3, 2015 Solid Waste meeting. All in favor; motion carried.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: There was no public participation.

Motion by Babcock, second by Pisellini, to deviate from the agenda and move items #9 and #10 up to this point in the meeting. All in favor; motion carried.

UPDATE ON TOWN OF ROME RECYCLING PROJECT: Quinnell reported that she was contacted by Bob Benkowski for a meeting and it worked out that they could attend the Committee meeting instead. Rick Bakovka noted that Benkowski has taken on the responsibility of overseeing the recycling project for the Rome CDA and will be the contact person from now on. Matt Zacher then spoke on the visions of SOAR and their intentions. A discussion was held and questions answered. SOAR has applied for an EPA grant and will learn

if they are awarded the funds by end of August. Quinnell offered to meet with Town of Rome officials to assist them in finding ways to save money in the short term.

UPDATE ON ORDINANCE #15-2010 ENFORCEMENT: Quinnell reported that she submitted the information requested from the NWRA attorney and received a second letter from him stating that our Ordinance #15-2010 is not valid or enforceable. Quinnell and Corporation Counsel Wagner have scheduled a meeting on July 14th to draft a response. Attorney Chad Lawler from NWRA was in attendance to ask and answer questions. Discussion was held. Lawler stated he will probably be in attendance in August.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no other communication or correspondence. In other business, Quinnell reported that in Omnibus Motion #533, Provision #47 is included to modify the levy limit adjustment to exclude from the definition of covered service any garbage collection by a county or municipality that owned and operated a landfill on January 1, 2013. If passed with the budget, this would allow increasing prices for garbage services.

FINANCIAL REPORT: *Motion by Babcock, second by Pisellini, to accept the Financial Report and Check Summary as presented. All in favor; motion carried.*

SITE REPORT: Quinnell distributed and the Committee reviewed the Site Report dated July 8, 2015 (see attached copy). *Motion by Babcock, second by Pisellini, to approve the Site Report as presented. All in favor; motion carried.*

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: Quinnell reported that they are purchasing a bus from Wisconsin Dells School District for parts.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Quinnell reported that the NEWCMG conference in Waupaca will be held September 30 and October 1. She hopes to have the registration information by the August meeting.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Updates on pertinent items, Updates on the Town of Rome Recycling Project, and Updates on the Ordinance #15-2010 enforcement.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, August 12, 2015 at 6:00 PM at the Landfill.

Motion by Babcock, second by Pisellini, to adjourn until the next meeting. All in favor; motion carried.
Meeting adjourned at 8:37 P.M.

Respectfully submitted, Brenda Quinnell, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

SITE REPORT ATTACHED

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

ADAMS COUNTY SURVEYOR'S REPORT # 499

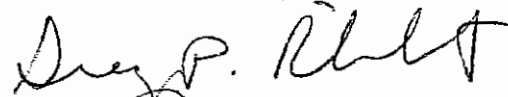
Report for the month of June, 2015

Fieldwork done on the 2015 Government Land Corner Maintenance project was in conjunction with other projects. The project area is Adams, Quincy and Easton Townships.

Sue Theisen is continuing to scan Surveyor Office files as time permits. She is getting close to completion.

I am continuing to respond to queries and perform the duties of my office.

Respectfully Submitted;



Gregory P. Rhinehart,
Adams County Surveyor

7/1/2015

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
P.O. BOX 187, FRIENDSHIP, WI 53934
(608) 339-4226

SUMMARY OF ACCOUNTS 2014

| | <u>RETAINER</u> | <u>PROJECTS</u> | <u>MISCELLANEOUS</u> |
|--------------------|-----------------|-----------------|----------------------|
| Budget | \$3,900.00 | \$25,500.00 | \$ 300.00 |
| JANUARY | 325.00 | | 100.00 |
| Balance | \$3,575.00 | \$25,500.00 | \$ 200.00 |
| FEBRUARY | 325.00 | 7,445.15 | |
| Balance | \$3,250.00 | \$18,054.85 | \$ 200.00 |
| MARCH | 325.00 | | |
| Balance | \$2,925.00 | \$18,054.85 | \$ 200.00 |
| APRIL | 325.00 | 9,552.29 | |
| Balance | \$2,600.00 | \$ 8,502.56 | \$ 200.00 |
| MAY | 325.00 | | |
| Balance | \$2,275.00 | \$ 8,502.56 | \$ 200.00 |
| JUNE | 325.00 | | |
| Balance | \$1,950.00 | \$ 8,502.56 | \$ 200.00 |
| JULY | | | |
| Balance | | | |
| AUGUST | | | |
| Balance | | | |
| SEPTEMBER | | | |
| Balance | | | |
| OCTOBER | | | |
| Balance | | | |
| NOVEMBER | | | |
| Balance | | | |
| DECEMBER \$ | | | |
| Balance | | | |
| Grand Total | | | |

MINUTES

TECHNOLOGY STEERING COMMITTEE MEETING

June 18, 2015 3:00pm

Room A160 Courthouse

Chair Wysocky called the meeting to order at 3:02pm. The meeting was properly announced.

Members present:

Dan Wysocky, Chair

Cheryl Thompson, Recording Secretary

Dawn McGhee

Jon Galloy

Wendy Pierce and Cindy Phillippi absent-excused.

Others present:

Jani Zander

Motion by Dawn McGhee, second by Jon Galloy to approve the agenda, no discussion, MCVV

Motion by Dawn McGhee, second by Jon Galloy to approve the minutes of the April 29, 2015 meeting. No discussion, MCVV

There was no public participation.

Items for discussion and /or action:

GCS Agreement:

Jani reports that the application is not a smooth transition for their office. They now have no access to certain information they have had access to in the past. The new program is not very user-friendly and has made the process more difficult on users in the Treasurer's Office who rely on that information to do their job.

Jani will bring the agreement to Corporation Counsel for consultation and his recommendation.

Archive Data & Storage:

Overview of considerations in choosing a system for management of paper and electronic documents was presented by Dawn. Discussion followed regarding retention, retrieval and storage of the records. There are security concerns, cost concerns and inter-operability for all who would use the archival system.

Dawn is working on putting together a workgroup or sub-committee to assess the needs and requirements to find a solution that works for everyone.

Items for Next Agenda:

GCS Agreement, Data Storage & Management

Next Meeting Date:

No meeting date set at this time, date pending receipt of information relating to agenda items.

Motion by Jani Zander to adjourn, seconded by Jon Galloy. MCVV, Meeting adjourned at 3:23pm.

Respectfully submitted 06-26-15

Cheryl Thompson, Recording Secretary

These minutes have not yet been approved by the Technology Steering Committee.

*MCVV = Motion Carried Unanimous Voice Vote

**Extension Committee
Minutes of Meeting
June 9, 2015 @ 1:00PM**

1. **Call to Order:** Meeting was called to order at 1:00 p.m. in Extension Conference Room at the Adams County Community Center by Vice-Chair, Heidi Roekle.
2. **Roll Call/Introduce Ken Cleveland, Agriculture Agent:** **Board Members:** Robin Skala, and Heidi Roekle - Present
Florence Johnson and Larry Borud - Excused
Extension Staff: Jennifer Swensen, Ken Cleveland, Julie Roseberry and Linda Arneson – Present.

Ken Cleveland, the new Adams County UW-Extension Agriculture Agent was introduced to the Committee members.

3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Wysocky and Second by Skala to approve agenda. Motion carried by unanimous voice vote.
5. **Approve Minutes:** Motion by Skala and Second by Roekle to accept minutes of the May 12, 2015 meeting as presented. Motion carried by unanimous voice vote.
6. **Public Participation:** None
7. **Communication:** Thank You card from North Star Services for Community Center use was read. This will be forwarded to the Property Committee.
8. **Items for Action or Discussion:**
 - a) **Review and place on file monthly reports of Jennifer Swensen, Leah Eckstein, and WNEP:** Monthly reports discussed. Motion by Wysocky Second by Skala to place monthly reports on file. Motion carried by unanimous voice vote.
 - b) **Review Calendars of Extension Education Staff:** Committee reviewed current calendars for all education staff.
 - c) **Presentations/Monthly Reports – Topics:** Swensen asked Committee if there were any changes they would like to see in the monthly reports provided by Extension staff and/or if there were any specific topics they would like Extension to present on at future meetings. After discussion the Committee asked that each program area provide a 5 – 8 minute presentation on a specific program/group they are working with. One program area will present at each meeting. Swensen will present at the July Extension Committee meeting.

- d) Review Check Summary and Financial Statements: Check Summary and Financial Statements for May were reviewed and discussed. Motion by Wysocky Second by Skala to place Check Summary and Financial Statements on file. Motion carried by unanimous voice vote.
- e) Support Staff Job Descriptions Update: Swensen and Eckstein have met with Marcia Kaye and will finalize the job descriptions.
- f) Support Staff Schedule Proposal: Committee was asked if support staff would be able to work four days a week, 37.5 hours. The Extension office would keep business hours of 8:00 a.m. – 4:30 p.m. Monday – Friday and would have at least one support staff person in the office during business hours. Motion by Wysocky Second by Skala to allow the change in hours for support staff as long as the Extension office maintained business hours of 8:00 a.m. – 4:30 p.m. Monday – Friday. Motion carried by unanimous voice vote.
- g) Community Center: Building meeting/walk through are continuing. The next meeting/walk through is scheduled for June 12th.
9. Set Next Meeting Date: July 14, 2015 at 1:00 p.m.
10. Agenda Items for Next Meeting:
- Support Staff Position Descriptions
 - Swensen will provide a 10 minute presentation on 4-H Camp.
11. Adjourn: Motion by Wysocky and Second by Skala to adjourn. Motion carried by unanimous voice vote. Meeting adjourned at 1:19 p.m.



Minutes taken by
Linda Arneson
Recording Secretary
UW-Extension, Adams County

Robin Skala, Committee Secretary

THESE MINUTES HAVE NOT YET BEEN APPROVED BY COMMITTEE